

60 Forrest Avenue, Rumson NJ 07760 732, 732,842,4747/Fax 732,842,4877

Board Meeting Minutes October 27, 2021

Date: Wednesday, October 27, 2021
Time: 6:30 pm Oath of Office / BOE PD

7:30 pm Regular Board Meeting

Location: Cafeteria of the Forrestdale School

1. Call to order

The meeting was called to order by the Board President at 6:34 p.m., in the Cafeteria of the Forrestdale School, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press, Two River Times, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. Oath of Office - was administered by the Board Secretary to the new board member, Mrs. Gillian Sahadi

5. Roll Call

Mr. Caldwell	Present	Mrs. Izzo	Present	Mrs. Sahadi	Present
Dr. Connors	Present	Dr. Jones	Present	Mrs. Scoble	Present
Mrs. D'Uva	Arrived 6:50pm	Mrs. Markiewicz	Present	Mrs. Swain	Arrived 7:30 pm
Others Present: Dr. John E. Bormann, Superintendent: Denise McCarthy, School Business Administrator: and the public					

6. BOE Professional Development - District Goals for the 2021-2022 school year were presented by our Supervisory Team: Mrs. Vera Ridoux, Ms. Nancy Pearson, and Mr. Michael Snyder

7. Welcome Visitors

8. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

9. Correspondence - None

10. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

September 22, 2021 - Regular meeting minutes October 6, 2021 - Special Board meeting minutes

Moved: Mrs. Swain Seconded: Dr. Connors

All in Favor: AYES: 9

11. Report of the Superintendent

The Superintendent reported on the following activities and events:

• School Suspension List

School	Sept 2021	Oct 2021
DP	0	0
FD	0	0

• Enrollment - as of October 27, 2021

Deane-Porter	Forrestdale	District
364	550	914

• SSDS/HIB Report Presentation

Presented the School Safety Data System (SSDS) report for (Sept. 22, 2021 - Oct. 27, 2021)

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

Approved the following consent agenda items (a - e), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Markiewicz

All in favor: AYES: 9

a. Committee Assignment Revision

Approved the revised Committee Assignments to reflect the addition of Gillian Sahadi as a member of the Planning Committee.

b. Donation Acceptance

Approved accepting the generous donation of an additional cafeteria table for Deane-Porter from the PTO in the amount of \$2,226.90.

c. 21-22 School Calendar Revision

Approved the revised 21-22 School Calendar.

d. SSDS /HIB Report Approval

Approved the Student Safety Data System (SSDS) report for (Aug. 26, 2021 - Sept. 21, 2021)

Incidents	Forrestdale	Deane-Porter	District
# of total SSDS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

e. 21-22 District Goals

Approved the District Goals for the 21-22 school year.

12. Education Committee

• Report of Meeting - Mrs. Markiewicz reported on the meeting held on October 18, 2021.

• Approved the following consent agenda items (a-l), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Scoble Roll Call Vote: AYES: 8 Abstained: Mrs. Sahadi

a. Contract Termination Date Adjustment

Approved the **Children's First NJ, LLC**, contract termination date adjustment from August 31, 2021 to September 30, 2021.

b. Local Educational Agency Guidance for Chapter 27 Emergency Instruction Programs 21-22

Approved submission of the Local Education Agency Guidance for Chapter 27 Emergency Instruction Programs for the 21-22 school year to the Monmouth County Department of Education Office.

c. School Events / Fundraisers

Approved the following school events / fundraisers:

Grade / Teacher	Event / Fundraiser	Date(s)	Location
7th Grade - Jenn Crow	Recycling Collection / donations of new & gently used clothes for USA Gain	11/1-30/2021	Drop Box outside Forrestdale School
8th Grade - STEM/ Agriculture - Dawn Cappetto	Sale of Produce & Tour of Greenhouse	12/9/21-6/10/22	Forrestdale - outside Narumson Property
Gr. 4-8 SGA - Tricia Zifchak	Food Drive proceed go to Backpack Crew	11/8 - 24/2021	Bins located in Forrestdale Lobby

d. Outside Evaluation Services

Approved adding **Integrated Speech Pathology,** Speech Pathologists Donna Kennedy and Christina Luna, to the Board Approved Recommended Outside Evaluators list for the Rumson School District for the 2021-2022 school year. All Licenses and Liability Insurance Certificates are up to date and on file in the Special Services office.

e. Outside Service Requests

1. Approved using the services of **Advancing Opportunities** to provide Support/training of Assistive Technology, for student ID#242542, at the rate of \$542.50.

- 2. Approved using the services of **Donna Kennedy** of **Integrated Speech**, for an augmentative/adaptivevaluation for Student ID # 243377, at the rate of \$1,330.00.
- 3. Approved using the services of **Adam Krass Consulting**, for an Assistive Tech Evaluation, for the following students:
 - ID # 243377 at the rate of \$1,400.00
 - ID # 243079 at the rate of \$1,400.00

f. NJQSAC DPR Submission

Approved submission of NJQSAC District Performance Review (DPR) for the 2021-2022 school year.

g. New Curriculum Materials

Approved the following new curriculum materials:

Curriculum Materials	Grade Level
 Stanford History Education Group website The Gilder Lehrman Institute of American History website National Geographic World Culture and Geography Survey: Student Edition 	8th Grade

h. Revised Curriculum

Approved the following revised curriculum:

Revised Curriculum	Grade Level	Original Adoption Date
Morning Advisory Council	Gr. 6-8	October 27, 2021

i. New Extra-Curricular Academic Clubs & Fees

Approved the following new extra-curricular academic clubs:

Homework Club - Grades 2-8 Parent Participation Fees:

Nov 1 enrollment - \$500

Feb 1 enrollment - \$400

April 1 enrollment - \$300

• Study Skills Assistance Program (SSAP) - Grades 2-8

ARP ESSER Grant Funded up to \$15,000/year

j. Class Trip

Approved the following class trip:

Class / Staff	Location of Trip	Date / Time	Parent Paid Cost
Band & Choir (6-8) 60 Students	Music in the Park Festival: Performance at Jackson Liberty HS Awards Ceremony at Six Flags Great Adventure	5/06/22 8:00am-7:00 pm	\$70/student w/Season Pass \$100/student w/o Season Pass

k. NJ School Climate Improvement Platform & Survey

Approved participation in the NJ School Climate Improvement Platform & Survey, Rutgers University.

I. Book Donation

Approved the donation of 10 boxes of novels and professional learning journals and books to **Uncommon Schools North Star Academy**, Newark, NJ.

13. Personnel Committee

• Report of Meeting - No meeting held.

• Approved the following consent agenda items (a-m), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Markiewicz

Roll Call Vote: AYES: 9

a. Resignation

Approved accepting the resignation of **Jordan deVesty**, **Grade 1 ICR Teacher** effective on/or about December 3, 2021.

b. Appointments

1. Grade 2 ICR Teacher Replacement

Retroactively approved **Suzanne Parton**, **Substitute** as replacement for Amanda Sibilio as Grade 2 ICR teacher for the period beginning September 23, 2021 to November 19, 2021 to be paid through ESS at the rate of \$150/day.

2. PT Physical Education Teacher

Retroactively approved **Jeanine Balestrieri, PT Physical Education Teacher**, beginning on/or about October 18, 2021 for the 21-22 school year, at step BA 3-6 (6), \$53,820 prorated at FTE .5 at \$26,910 of the Collective Bargaining Agreement between the Rumson Board of Education and the Rumson Education Association, being hired through the emergent hire process pending criminal history, pre-employment physical, and Child Protective Measures approval. (Paid by ARP ESSER)

3. PM School Receptionist

Retroactively approved **Cara Abarno**, **PM School Receptionist** at the Deane-Porter School, beginning on October 12, 2021, for the 21-22 school year at the rate of \$17.34/hour for 3.5 hrs/day for 183 days per year prorated to October 12, 2021, pending criminal history, pre-employment physical, approval.

4. Home Instruction

Retroactively approved the reappointment of **Kimberly Wells as Home Instructor** for student ID#232533 beginning on October 18, 2021 for 10 hours per week (approx 3 hours Ela, 3 hours math, & 2 each for science and social studies) at \$50.33/hour to a time to be determined.

c. Revised Start Date

Approved revising the start date for **Amanda Sibilio**, **Grade 2 Special Education Teacher** from TBD to on/or about November 22, 2021.

d. New Staff Bulldog Buddy

Approved the following Bulldog Buddy:

Position	New Staff Member	Bulldog Buddy
P/T Physical Education	Jeanine Balestrieri	Robin Gordon

e. Salary Adjustment

Retroactively approved the salary adjustment for **Nancy Kelly**, P/T Gr. Kdg ICR, from Step B 18 - \$72,620 to FTE .74 - \$53,739 of the negotiated agreement between the REA and Rumson Board of Education, prorated from the period beginning on 10/03/21, for the remainder of the 21-22 school year.

f. Personal / Unpaid Day Request

Approved the following unpaid day request:

Staff Member	Date(s) Requested	Unpaid / Less Sub pay
Chris Macioch	11/03/21 11/08/21	Less half-day Sub Pay of \$60/day Less Sub Pay of \$120/day
Kim O'Connor	11/24/21	Less Sub Pay of \$120/day
Allie Copman	1/14/22	Less Sub Pay of \$120/day
Holly Nixon	2/11/22 2/15/22	Less Sub Pay of \$120/day Unpaid Day
Shellie Miller	2/11/22 2/15/22	Less Sub Pay of \$120/day Unpaid Day
Carol Tagliareni	2/15/22	Less Sub Pay of \$120/day

g. Tenure Status Granted

Approved the following tenure status:

Staff Member	Tenure Date
Emily Bagnell	9/15/2021
Joanna Minnis	9/15/2021
Meg Rady	9/18/2021
D.J. Martino	9/15/2021
Jennifer Marotta (Nolet)	9/15/2021

h. 21-22 Forrestdale / Deane-Porter AM Duties

Approved the following AM Duties: (*Retroactive approval)

Duty	Date/Time	Rate	Staff Member
AM Back Door Duty	9/20/21* - End of year 8:20 - 8:25 am	\$50.33/hr.	Mark Panas

i. 21-22 Extra Curricular Appointments DP/FD

Approved the following extra curricular Appointments:

Club	Amount Paid	Advisors	Staff Member
Media Production Gr. 6-8	\$3,900/year	1	RESIGNED as a single advisor - Chris Macioch
Media Production Gr. 6-8	\$3,900/year split (\$1,950/year each)	2	Chris Macioch Dawn Cappetto
Deane-Porter Yearbook 2021-2022	\$1,006/year	1	RESIGNED Jillian Hunt
Deane-Porter Yearbook	\$1,006/year	1	REPLACEMENT

2021-2022			Rebecca Toohig
HW Club Advisor 6-8	\$50.33/hr	1	RESIGNED Dan Morrone
HW Club Advisor 6-8	\$50.33/hr	1	REPLACEMENT Natalie Carroll
HW Club Advisor 2-3	\$50.33/hr	1	Amanda Davenport
Central Detention Moderator	\$50.33/hr As needed, 1 hr/session	1	Natalie Carroll
4-5 Study Skills Assistance Program (SSAP)Advisor	\$50.33/hr (Paid via ESSER Funds)	1	Jamie Wagner
2-3 Study Skills Assistance Program (SSAP)Advisor	\$50.33/hr Paid via ESSER Funds	1	Janice Lake
6-8 Study Skills Assistance Program (SSAP)Advisor	\$50.33/hr (Paid via ESSER Funds)	1	Justine Otero

j. Additional Compensation

Approved the following additional compensation: (*retroactive approval)

Staff Member	Duty/ Trip / Assignment	Date / Hours	Payment
Laurie Chiodo	Prep Period for Instruction	9/20/21* - 6/24/22 (40 minutes/day)	Salary Rate
Chris Macioch	Bus Aide (Sub to Permanent)	Per daily schedule	\$45/day
Tricia Zifchak	Locker roll-out for opening of school	9/15*, 9/17* Up to 10 hrs total additional work time	Salary Rate
Colleen Pelletiere Marilyn Trancucci	Recess	Up to 1 hr.30 min./day	Salary rate
Leigh Carleu Joya Thompson-Scimeca Kathy Regan	Recess Subs	AS NEEDED Up to 1 hr.30 min./day	Salary rate
Trip Coordinators: S. VanDeBoe L. Jacobowitz L. Smith J. Crow T Dietz Grade 8 Staff: L Bruscino D Dallas L Eldridge N. Kegelman S Mauri J Lebitsch	Grade 8 Trip to Camp Bernie 2-day overnight chaperones	Overnight on Nov. 17 & 18, 2021	2 nights @ \$180/ night = \$360 each

Alternates If Needed: M. Kain L.Taddeo	Grade 8 Trip to Camp Bernie 2-day overnight Alternates if needed.	AS NEEDED	2 nights @ \$180/ night = \$360 each
Jen Gibbons	Grade 8 Trip to Camp Bernie - 1 overnight Admin	Overnight on Nov. 17, 2021	6 hrs @ \$74.88/hr = \$449.28
Leigh Carleu Joya Thompson-Scimeca	R.A.S.A. Subs	AS NEEDED	\$60/day

k. Grade 8 Camp Bernie Trip Volunteers

Approved the following Grade 8 Camp Bernie Trip Volunteers, pending criminal history review approval: (*Criminal history approval received)

Volunteer Names	Assignment
Anthony Ciambrone	Rumson PD Rep
Sue Flynn* Richelle Frangione* Jen Jaroschak* Joe Kelly* Sarah Kiley* Chrissy Marcoullier* James Ross* Margaret West* Dorothy Whitehouse* Eileen Blalock Wendy Cambria Andrew Chaves Lisa Correra Jennifer Deihl Jeffrey Duque Bruno D'Uva Colleen Fischer Tiffini Haley Bob Tamashunas	Parent Volunteers

l. 21-22 NJQSAC District Committee

Approved the following **NJQSAC Committee for 21-22**:

- Dr. John E. Bormann, Superintendent
- Mrs. Denise McCarthy, School Business Administrator
- Mr. Michael Snyder, Supervisor of Special Education
- Mrs. Vera Ridoux, Supervisor of Curriculum, Instruction, and Assessments
- Mrs. Sarah Kubala, Teacher/REA Member
- Mrs. Clara Rosato, Teacher/REA Member
- Dr.. Charles H. Jones, III, Board of Education Member

m. Student Internship

1. Approved the Student Internship of **McKenna Caswell, Monmouth University Student,** in the Rumson School District with Allie Copman, Gr. 4-5 Guidance Counselor in the Forrestdale School for 300 hours during the Spring 2022 Semester, January 18 - May 5, 2022, 120 hrs of Direct Contact Hours, 180 Indirect Contact Hours.

14. Finance and Facilities Committee

- Report of Meeting No meeting held.
- Approved the following consent agenda items (a-m), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Markiewicz

Roll Call Vote: AYES: 9

- a. Bills & Claims
 - 1. Approved the October 27, 2021 bills presented for payment as per the attached Bills & Claims and hand check list.

Fund 11	\$	803,561.31	
Fund 12	\$	264,107.60	
Fund 20	\$	41,698.47	
Fund 30	\$	994,420.68	
Fund 60	\$	52,261.89	
Fund 61	\$.	58.08	
Total	\$	2,156,108.03	

2. Approved the following gross payroll expenses:

September 15, 2021 \$ 556,708.41 September 30, 2021 \$ 549,965.32

b. Board Secretary's Report

Accepted the Board Secretary's Report to the Board of Education for the month ending September 30, 2021 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2021-2022 budget.

d. Board Secretary's Monthly Certification

Accepted the Board Secretary's Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2021 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary	Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of September 30, 2021 after review of the Board Secretary's and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses / Professional Development

Approved the travel and related expenses/Professional Development, as follows:

Name	Date	Event / Location	Cost	R/T mileage cost
Keri Lecorchick	10/29/2021	Gifted and Talented Consortium Meeting, Keyport, NJ	N/A	NA
Maureen Gordon	10/29/2021	Gifted and Talented Consortium Meeting, Keyport, NJ	N/A	N/A
Krisanne Zajac	10/20/2021	30th Annual School Health Conf.	\$150.00	Virtual

g. Facility Use

Approved the following facility use requests:

Organization	Use Request	Date(s) /Time (s)	Location
Rumson Recreation Charles Hoffman	Rec Basketball	Saturdays 1/08/22 - 3/26/22 8:00 am - 4:15 pm	FD Gym
Rumson Recreation Charles Hoffman	Rec Basketball	Saturdays 1/8/22 - 3/12/22 8:00 am - 1:00 pm	DP Gym
Rumson Recreation Charles Hoffman	Rec Basketball	Mon - Fri 11/17/21 - 3/25/22 6:00 - 9:00 pm	FD Gym
PTO Jen Jaroschack	Gr. 8 Halloween Dance	Rain Date Thurs., 10/28/21 7:00-9:00 pm	FD Gym

h. Facilities Checklists FY21-22

Approved the submission of the **Health and Safety Evaluation of School Buildings Checklists** for Deane-Porter School and Forrestdale School for 2021-2022.

i. Comprehensive Maintenance Plan / M-1

Approved submission of the Comprehensive Maintenance Plan and M-1 form for the Rumson School District in compliance with the Department of Education Requirements.

j. Jointure Route

Retroactively approved a **Jointure Route to Somerset Hills Learning Center** with Middletown Township School district for the Extended School Year for student (ID#242624) at a cost of \$8,760.

k. Change Orders

Approved the following change orders to G&P Parlamas:

Number	Description	Amount
GC-45	Bike rack replacement, DP rear sidewalk replacement, security hardware revisions, and solar feed relocation	\$59,084.00
GC-46	FD sidewalk replacement	\$13,869.00
GC-47	Revised marquee sign, ceiling revisions, landscape, and cooling in 104	\$50,584.00
GC-48	Emergency lights, map rails, and asphalt walkway	\$26,444.00

l. Agreement for Testing Services

Approved the Agreement for Testing Services with **FootPrint Technologies**, **LLC**, **Inc.**, **NJ Corporation** and the Rumson Board of Education for COVID PCR Testing beginning approximately 10/20/2021 weekly on Wednesdays thereafter, plus additional dates as needed.

m. ARP ESSER III Funding Stakeholder Input Survey Release

Approved the release of the Borough of Rumson ARP ESSER III Funding Stakeholder Input Survey to all district Stakeholders.

15 Planning Committee

• Report of Meeting - No meeting held.

16. Policy Committee

- Report of Meeting
- Approved the following consent agenda items (a-c), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Dr. Connors Roll Call Vote: AYES: 8 Abstained: Mrs. Sahdi

a. First Reading

Approved the first reading on the following new/revised policies and regulations:

- P1648.13 School Employee Vaccination Requirements New
- P1648.14 Safety Plan For Healthcare Settings In School Buildings COVID-19 New
- P2422 Comprehensive Health and Physical Education Revised
- P2425 Emergency Virtual or Remote Instruction Program New
- P2467 Surrogate Parents and Resource Family Parents Revised
- P5111 Eligibility of Resident-Non-Resident Students Revised
- P5116 Education of Homeless Children- Revised
- P 6115.01 Federal Awards-Funds Internal Controls Allowability of Costs New
- P 6115.02 Federal Awards/Funds Internal Controls Mandatory Disclosures New
- P 6115.03 Federal Awards/Funds Internal Controls Conflict of Interest New
- P 6311 Contracts for Goods or Services Funded by Federal Grants Revised
- P & R 7432 Eye Protection Revised
- P8420 Emergency and Crisis Situations Revised
- P8420.1 Fire and Fire Drills Revised
- P8540 School Nutrition Programs Revised
- P8550 Meal Charges/Outstanding Food Service Bill Revised

b. Second Reading and Adoption

Approved the second reading and adoption on the following revised policy:

• P8600 Student Transportation

c. Abolished Policies

Approved the abolishment of the following policies::

- P5114 Children Displaced by Domestic Violence Abolished
- P8810 Religious Holidays Abolished

17. New Business

- PTO Liaison report
- REF Liaison report
- Winter Concerts

18. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all question

19. Executive Session

RECOMMENDATION

Approved the following resolution at 8:11 pm.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

• **NEGOTIATIONS**

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Swain Seconded: Dr. Connors

All in Favor: AYES: 9

20. Roll Call upon return to public session at 9:00 p.m.

Mr. Caldwell	Present	Mrs. Izzo	Present	Mrs. Sahadi	Present
Dr. Connors	Present	Dr. Jones	Present	Mrs. Scoble	Present
Mrs. D'Uva	Present	Mrs. Markiewicz	Present	Mrs. Swain	Present

21. Adjournment

Motion to adjourn the meeting at 9:01 p.m.

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call: AYES: 9

Respectfully submitted by,

Denise McCarthy, School Business Administrator

Dated: 10/28/2021