



**Board Meeting Minutes
October 26, 2017**

Date: Thursday, October 26, 2017
Time: 6:30 16-17 PARCC/NJASK data presentation Location: Forrestdale Cafeteria
Time: 7:30 pm Regular Board Meeting Location: Higgins Library, Forrestdale School

1. Call to order

The meeting was called to order by the Board President at 6:30 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. Roll Call

Mrs. Beyer	Absent	Dr. Connors	Absent	Mrs. O'Connor	Present
Mr. Binns	Present	Dr. Jones	Present (7:05 pm)	Mrs. Simons	Absent
Mr. Caldwell	Present	Mrs. Melia	Present	Mrs. Swain	Present (6:45 pm)

Others Present:

The meeting recessed for one (1) hour due to lack of a quorum, and those present moved to the Forrestdale Cafeteria for the Student Recognition Ceremony at 6:32 pm.

Mrs. Swain left the meeting at 7:30 pm

5. Board of Education Professional Development Workshop

- 16-17 PARCC / NJASK data was presented by Dr. John Bormann, Superintendent; Mrs. Vera Ridoux, Sup. Curriculum, Instruction & Assessments
- 16-17 PARCC / NJASK Student Recognition - Certificates presented by

6. Roll Call upon return to Regular Board Meeting in the Higgins Library at 7:35 p.m.

Mrs. Beyer	Absent	Dr. Connors	Absent	Mrs. O'Connor	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Present	Mrs. Melia	Present	Mrs. Swain	Present (8:00 pm)

7. Welcome Visitors

8. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels

- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

9. Correspondence - None

10. Approval of Minutes

RECOMMENDATION

The Board approved the following minutes:

September 27, 2017 - Regular meeting minutes and closed session minutes

Moved: Dr. Jones Seconded: Mrs. Melia

All in Favor: AYES: 4 Absent: Mrs. Beyer; Dr. Connors; Mrs. Simons; Mrs. Swain

11. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspension List**

School	Sept 2017	October 2017
DP	0	0
FD	0	0

- **Enrollment - as of October 26, 2017**

Dean-Porter	Forrestdale	District
410	629	1039

- **EVVRS/HIB REPORT PRESENTATION**

The Harassment, Intimidation, and Bullying (HIB) report for (September 28 - October 26, 2017) was presented:

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

The Board approved the following consent agenda items (a -b) upon the recommendation of the Superintendent:

Moved: Mrs. Melia Seconded: Mr. Binns

All in favor: AYES: 5 Absent: Mrs. Beyer; Dr. Connors; Mrs. Simons; Mrs. Swain

a. School Safety and Security Report

The Board accepted the Safety and Security Report for October 2017.

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Fire Drill	All Staff & Students	10/10/17 @ 1:40 pm
DP & FD	Lockdown Drill	All Staff & Students	10/11/17 @ 1:15 pm
DP & FD	Bus Evacuation Drill	Students only	10/13/17 @ 11:00 - 1:00 pm
DP & FD	Fire Drill	All Staff & Students	10/10/17 @ 3:20 pm
DP & FD	Lockdown Drill	All Staff & Students	10/13/17 @ 3:45 pm

b. EVVRS/HIB REPORT APPROVAL

The Board approved the Harassment, Intimidation, and Bullying (HIB) report for (August - September 27, 2017)

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

12. Education Committee

- Report of Meeting - Mr. Caldwell reported on the meeting held on 10/11/17.
- The Board approved the following consent agenda items (a-g) upon the recommendation of the Superintendent:

Moved: Mr. Caldwell Seconded: Dr. Jones

Roll Call Vote: AYES: 5 Absent: Mrs. Beyer; Dr. Connors; Mrs. Simons; Mrs. Swain

a. Class Trips

The Board approved the following class trips:

Class	Staff / Parents Attending	Location of Trip	Date	Cost to student
Grade 3 (112 students)	Jill Cox Megan Siclare Sue Schoenfeld Moir Barrett Alyse Newman Marissa Massarotti Deanna Lukac Krisanne Zajac 20 parent chaperones	Liberty Science Center , Tour & 3D movie	11/02/17	\$49/each/ 3 Coach Buses
JET (8 students)	Maureen Gordon Maria Montanez	NYC Poetry Convocation for public speaking class, Lincoln Center and Nuyoricana Cafe, NYC	11/14/17	NA/ Bus provided by Consortium
JET (8 students)	Maureen Gordon Maria Montanez	Poetry Convocation for Public Speaking Class, McCloones Long Branch	3/15/18	NA/ Bus provided by Consortium
Gr. 6-8 Ski Club	Chris Macioch Jim Schnappauf Keith Laviola John Lebitsch	Windham Mountain, NY Elk Mountain, PA Blue Mountain, PA Belleayre Mountain, NY	1/06/18 1/28/18 2/17/18 3/03/18	Approx cost \$150/student (covers transportation)

b. Independent Evaluations

The Board approved the following independent evaluations:

Student Evaluated	Evaluation / Provider	Cost
ID# 202547	Neurological evaluation / Dr. Denise Alosio	\$450
ID# 182531	Neuropsychological evaluation / Dr. Steven Greco, NRS Lifespan	\$1,200

c. 17-18 Tuition Student Approval

The Board approved the following 17-18 Tuition Student:

Name	Grade / Tuition
Student of Staff Member ID #100131	Gr. 2 / \$4,500/yr.

d. Preschool Training Series Grant

The Board approved participation in the NJDOE funded Preschool Training Series “*Improving the Preschool Classroom Environment for Young Children with Disabilities.*”

e. Fundraisers

The Board approved the following fundraisers:

Grade	Fundraiser	Proceeds to go to
Gr. 8	Thanksgiving Fall Floral Arrangement sale student fundraiser	Individual proceed applied to trip
Gr. 4-8	SGA Food Drive	For Lunch Break
Gr. K-3	Giving Tree	Delivery of gifts to Monmouth Day Care 12/18/17 with Gr. 3 helpers and staff
Gr. 7-8	NJHS Fundraiser	STEAMPark

f. JET Virtual Collaboration and Competition

The Board approved JET program student participation in the “Novel Inventions” virtual collaboration and competition from Western Carolina University, and purchase related books, *Awesome Aquarium Mystery* and *Horrendous Hurricane Mystery*, by Carole Marsh

g. Rumson After School Academy (RASA) Rate Correction

The Board approved correcting the resolution approved on the June 14, 2017 board of education agenda, to change the compensation rate for the 2017-2018 school year from \$8.55 to \$9.50 per student per school day distributed between Mr. VanDeBoe and Mr. Laviola.

13. Personnel Committee

- **Report of Meeting - Dr. Jones reported on the meeting held on 10/11/17.**
- **The Board approved the following consent agenda items (a-j) upon the recommendation of the Superintendent:**

Moved: Mr. Binns Seconded: Mrs. Melia

Roll Call Vote: AYES: 5 Absent: Mrs. Beyer; Dr. Connors; Mrs. Simons; Mrs. Swain

a. FMLA Leave of Absence

The Board retroactively approved the FMLA leave request from **Nick Varanelli**, to begin on Oct. 2, 2017 to return on/about Nov. 15, 2017.

b. Appointments

1. FT Special Education Teacher

The Board approved appointment of **Meghan Rady** as Grade 5 ICR Teacher, at the pro-rated salary of Step 1-2 BA \$48,650 of the REA negotiated agreement, to begin October 27, 2017 through June 30, 2018, with benefits.

2. PT Instructional Aide

The Board approved retroactive appointment of **Lisa Taddeo**, as the PT Primary Resource Room Paraprofessional (.52) on the REA Negotiated Agreement (Aides Unit) at the pro-rated Step 1 - \$15.71/hr - \$10,301/yr., to begin on October 19, 2017 through June 30, 2018, through the emergent hire process.

c. New Teacher Mentor/Bulldawg Buddy

The Board approved **John Bellavance** as the New Teacher Mentor/Bulldawg Buddy for Meghan Rady, Gr. 5 ICR Teacher to be paid \$550 from the mentee through the school business office for 30 weeks of mentoring beginning on October 27, 2017 through June 8, 2017.

d. Horizontal Movement on Guide

The Board approved the following horizontal movement on guide requests (pending settlement of the CBA negotiations):

Staff Member	Present level / Anticipated 18-19 level	Date / School Year
Eileen Applegate	MA 1-2 / MA+30	9/01/17 - 18-19 school year
Jessica Hawkins	BA 9-10 / BA+30	9/01/17 - 18-19 school year

e. Unpaid Day Request

The Board approved the following request for an unpaid days:

Name	Date
Krisanne Zajac	April 9, 2018
Stacey Watt	December 22, 2017 January 3, 2018

f. NJDOE Science Assessment Advisory Committee

The Board approved **Brittany Flynn** to serve on the NJDOE Science Assessment Advisory Committee for the 17-18 school year.

g. Substitute Pay Increase

The Board retroactively approved amending Source 4 Teachers agreement to increase the substitute pay, effective October 1, 2017 as follows:

- Substitute Certificate \$80/day
- CE, CEAS, Standard Certificate \$85/day

h. Aftercare Substitutes

The Board approved the following substitutes for the Rumson Aftercare program:

Name	Program	Certification
Joan Dzialo	Aftercare Program Sub	No Sub Certificate
Amy Manning	Aftercare Program Sub	Substitute Certificate
Karen Pantaleo	Aftercare Program Sbu	No Sub Certificate

i. Rescind Extra Curricular Appointment

The Board approved rescinding the following extra-curricular appointments:

Staff	Grade/Duty/Club
Kristen Greeley	Gr. 4 Recess Duty
Susan Strauss	Gr. 6, 7, 8 FD Yearbook

j. Additional Compensation

The Board approved the following additional compensation:

Staff	Duty / Advisors / PD / Subs	Date / Hours	Payment/hr - Total Pay
M. Kain	Sub AM Door Duty for Sandy Pignataro, in her absence	9/19/17 - 8:20-8:25 am	\$35/hr TOTAL: \$2.92
C. Obszarny	Sub AM Door Duty for Sandy Pignataro, in her absence.	10/11,12,13,16/17 - 8:30-8:25 am	\$35/hr TOTAL: \$11.67
B. Flynn	Sub AM Media Cntr Duty for Liz Waters, in her absence	9/15/17 - 7:45-8:25 am	\$50.33/hr TOTAL: \$33.55
V. Wagner	Gr. 4 Recess Duty (replacing K. Greeley)	2 days (17 minutes)	\$50.33/hr = \$14.26/Day TOTAL: \$427.80/Year
M. Kain	Gr. 6,7,8 Yearbook Club Advisor (replacing S. Strauss)	NA	\$1,510/year
Julie Lipton Carol Tagliareni	Homework Club Advisors	Up to 29 hours each	\$1,459.57 each for 2nd Mkg Period
Jen Crow Nancy Kegelman Sandy Pignataro Moirra Barrett Judge Ellis DJ Carew	Homework Club Subs	As needed	\$50.33/hr
Joanna Minnis	Professional Development	10/09/17 - 2 hours	\$35/hr = \$70 Total

14. Finance and Facilities Committee

- **Report of Meeting - Mrs. Melia reported on the meeting held on 10/17/17.**

Lead Testing -

Final Report:Following remedial action taken, final testing confirms 100% of our drinking water outlets meet US Environmental Protection Agency mandates for lead to be below 15 ug/1 (ppb). Notification is posted on our website.

- The Board Secretary reported that there are three (3) students receiving lunch subsidized by the Board at an approximate cost of \$2,200.

- **The Board approved the following consent agenda items (a-j) upon the recommendation of the Superintendent:**

Moved: Mr. Binns

Seconded: Mrs. Melia

Roll Call Vote: AYES: 5

Absent: Mrs. Beyer; Dr. Connors; Mrs. Simons; Mrs. Swain

a. Bills & Claims

The Board approved the October 26, 2017 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of \$40,511.29.

Fund 11	\$572,047.09
Fund 12	6,461.11
Fund 20	117,383.79
Fund 40	0.00
Fund 60	<u>0.00</u>
Total	<u>\$695,891.99</u>

b. Board Secretary’s Report

The Board accepted the Board Secretary’s Report to the Board of Education for the month ending September 30, 2017 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has yet to be reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2017-2018 budget. See attached.

d. Board Secretary’s Monthly Certification

The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary Date

e. Monthly Certification Budgetary Major Account Fund Status Report

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of October 26, 2017 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses

The Board approved the following Travel and Related Expenses:

Name	Date	Event / Location	Cost	Mileage /cost
Louis Pelissier	Jan. 25 & 26, 2018	NJASA Techspo 2017 Atlantic City, NJ	\$425	114.6 = \$35.53
Shari Feeney	Oct. 19-20, 2017	2017 FEA/NJPSA/NJASCD Fall Conference	\$285	NA
Michael Snyder Shellie Miller Beth Brister	Date change from 3/9/18 to 2/28/18 8:30 am - 3:30 pm	Tools of the Mind Training Robert Wood Johnson, Hamilton Center, Mercerville NJ	Payment made thru NJ Grow	NA
Caroline DeWyngaert Kate Sullivan	12/1/17	Council of Holocaust Educators Conference / CHHANGE / Brookdale Community College	\$50/each	CD - \$2.76 KS - None
Shellie Miller	10/27/17	Improving the Preschool Classroom Environment Workshop / NJDOE / Trenton	NA	NA

Shellie Miller	10/16/17	Growing Connections Workshop / “Grow NJ Kids Technical Assistance Center” / Mercerville	NA	NA
Maria Montanez Krisanne Zajac	10/18/17	School Health Conference 2017 / AAPNJ / Somerset	\$150 each	MM - 16 \$4.96 KZ - 15.4 \$4.77
Louis Pelissier Chris Macioch Mark Panas	11/1/17	Monmouth County Tech Council / Monmouth County Office of Education / Freehold	NA	MP - None CM - NA LP - NA
Robin Gordon Jim Schnappauf Bob VanDeBoe	2/26/18 2/27/18	NJASPERD Annual Conference / NJASPERD / Long Branch	\$150 each	NA
Jamie O’Brien	10/24/17	NJSBA Convention, Atlantic City, NJ	NA	130 rtm= \$40.30 Up to \$20 for Tolls/Parking

g. Facility Use

The Board retroactively approved the use of the school facility as follows:

Organization	Activity	Location	Date/Time
EF Tours (Teacher/Parent Group)** (N. Carroll)	Parent Meeting	FD Classroom 406	10/05/17/17 - 6:00 - 7:00 pm
Rumson PTO	PTO Turkey Hustle (Run)	DP/FD Grounds	11/18/17 - 7:45am - 11:00 am
Rumson Recreation (Kevin Delia)	Basketball	DP Gym	1/06/18 - 3/03/18 - 8:00-1:00 pm Saturdays
Rumson Recreation (Kevin Delia)	Basketball	FD Gym	12/11/17 - 3/08/18 M-W-Th-Fri - 6:00-9:30 pm Tues. 6-7:30 pm; Sat 8:00-4:00 pm

(**BOE waiving Certificate of Insurance as per Policy 7510)

h. Food Service Management Cost Resolution

The Board approved the following resolution:

**Cost Reimbursement for Food Service Management Services works best for
Rumson School District**

Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

Whereas, the Rumson Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

Whereas, the Rumson Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the Rumson Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the Rumson Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

Whereas, the Rumson Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

Whereas, the Rumson Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

Whereas, the Rumson Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

Now Therefore be it Resolved, that the Rumson Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

Be It Further Resolved, that copies of this resolution shall be forward to:

New Jersey Association of School Business Officials
New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)
Local Legislators
NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA,

i. **Comprehensive Maintenance Plan**

The Board approved the Comprehensive Maintenance Plan, as follows:

WHEREAS, the Department of Education requires New Jersey Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the school facilities of the Rumson School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep the school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Rumson Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 for for the Rumson School District in compliance with the Department of Education requirements.

j. **17-18 Facilities Checklists**

The Board approved the 17-18 Facilities Checklist as follows:

Resolved to approve the 2017-2018 NJDOE Health and Safety Evaluation of School Buildings' Checklists for the Deane Porter and Forrestdale Schools.

15. **Planning Committee - No meeting held.**

16. **Policy Committee**

- **Report of Meeting - No meeting held**
- **The Board approved the following consent agenda items (a-b) upon the recommendation of the Superintendent:**

Moved: Mr. Caldwell Seconded: Mrs. Melia

Roll Call Vote: AYES: 5 Absent: Mrs. Beyer; Dr. Connors; Mrs. Simons; Mrs. Swain

a. **First Reading of revised Policie**

The Board approved the 1st reading of the following policy:

P 4161 Examination for Cause

b. **2nd Reading and Adoption of new or revised Policies/Regulations**

The Board approved 2nd reading on the following new/revised policies and regulations:

P8506	School Lunch Program Biosecurity Plan
P5112	Entrance Age
P5111	Eligibility of Resident/Non-resident Students
P&R 5600	Pupil Discipline/Code of Conduct
R5560	Disruptive Pupils
P5500	Expectations for Pupil Contact
R5550	Disaffected Pupils
R5240	Tardiness
P&R 3160	Physical Examination
P3161	Examination For Cause
P3431.1	Family Leave
P&R 4160	Physical Examination

17. **New Business**

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report - Dr. Bormann reported on the book fair, Veterans Day event and Fun run/walk.**
- **REF Liaison report - Lisa Dumont - December 7th shop tto support local vendors and REF**
- **Dr. Bormann reported on the Food Drive/Lunch Break**

Mrs. Swain returned to the meeting at 8:00 pm

18. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all question

19. Executive Session

RECOMMENDATION

The Board approved the following resolution at 8:01 p.m.:

Moved that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Residency
- Personnel
- Student Issue

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mr. Binns Seconded: Dr. Jones

All in Favor: AYES: 6 Absent: Mrs. Beyer; Dr. Connors; Mrs. Simons

20. Roll Call upon return to public session at 8:44 p.m.

Mrs. Beyer	Absent	Dr. Connors	Absent	Mrs. O'Connor	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Present	Mrs. Melia	Present	Mrs. Swain	Present

21. Adjournment

The Board adjourned the meeting at 8:44 p.m.

Moved: Mrs. O'Connor Seconded: Mr. Binns

Unanimous convene.

Respectfully submitted,

Debra Allen, SBA/BS