



**Board Meeting Minutes
October 24, 2018**

Date: Wednesday, October 24, 2018
Time: 7:30 pm Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. Call to order

The meeting was called to order by the Board President at 7:34 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. Roll Call

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Absent	Mrs. Markiewicz	Present	Mrs. Swain	Absent

5. Welcome Visitors - Lori Pumphrey

6. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

7. Correspondence - None

8. Approval of Minutes

RECOMMENDATION

Approved the following minutes:

September 26, 2018 - Regular meeting minutes and closed session minutes

Moved: Mr. Binns Seconded: Mrs. Beyer

All in Favor: AYES: 6 Absent: Mr. Caldwell; Mrs. Simons; Mrs. Swain

9. Report of the Superintendent

The Superintendent will report on the following activities and events:

- Dr. Bormann to report on the updated **18-19 Emergency Operations Plan**
- **School Suspension List**

School	Sept 2018	October 2018
DP	0	0
FD	0	2

- **Enrollment - as of October 24, 2018**

Dean-Porter	Forrestdale	District
385	609	994

- **EVVRS/HIB REPORT PRESENTATION**

Presented the Harassment, Intimidation, and Bullying (HIB) report for (September 26 - October 24, 2018)

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	2	0	2
# of HIB Incidents determined	0	0	0

Approved the following consent agenda items (a -b), upon the recommendation of the Superintendent:

Moved: Mr. Binns Seconded: Mrs. Beyer

All in favor: AYES: 6 Absent: Mr. Caldwell; Mrs. Simons; Mrs. Swain

a. School Safety and Security Report

Accepted the Safety and Security Report for October 2018.

School	Type of Drill	Occupants Involved	Date and Time
DP	Fire Drill	All Staff & Students	10/05/18 @ 2:25 pm
FD	Fire Drill	All Staff & Students	10/05/18 @ 10:40 am
DP	Fire Drill	All Afterschool Staff & Students	10/09/18 @ 3:29 pm
FD	Fire Drill	All Afterschool Staff & Students	10/09/18 @ 3:52 pm
FD	Security Drill - Lockdown Drill	All Staff & Students	10/10/18 @ 2:36 pm
FD	Security Drill - Lockdown Drill	All Afterschool Staff & Students	10/12/18 @ 3:45 pm
DP & FD	Bus Evacuation Drill	All Staff & Students	10/12/18
DP	Security Drill - Evacuation Drill	All Staff and Students	10/16/18 @ 2:35 pm

b. EVVRS/HIB REPORT APPROVAL

Approved the Harassment, Intimidation, and Bullying (HIB) report for (July 25 - September 25, 2018)

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

10. Education Committee

- **Report of Meeting - Tri-District meeting being held on 10/29/18.**
- **Approved the following consent agenda items (a-k), upon the recommendation of the Superintendent:**

Moved: Mr. Binns Seconded: Mrs. Melia

Roll Call Vote: AYES: 6 Absent: Mr. Caldwell; Mrs. Simons; Mrs. Swain

a. Donation

Accepted the generous donation of plants for Deane-Porter Science classes from the Bovo Family.

b. HIB Self Assessment

Approved the 17-18 HIB Self Assessment and Submission of SOA to the NJ DOE.

c. Revised School Calendar 18-19

Approved the revised school calendar for 18-19.

d. Fundraisers

Approved the following fundraisers:

Fundraiser	Date
Girl Scouts Troop 60967- Armed Forces Collection - Halloween candy drive for the Armed Forces - to send the troops around the world candy in the spirit of Halloween while thanking them for their service. Troop to provide a box somewhere in the school for the candy collection. Donate our collected candy to the nonprofit Soldiers' Angels: https://soldiersangels.org/treatsfortroops .	11/01 to 11/15/18

e. Psychiatric Evaluation

Approved a psychiatric evaluation for student ID #222624, by Dr.Christine Tintorer of Beach Tree Psychiatric Services, at the rate of \$450.

f. Grade 5 Core Novel

Approved *Nothing But the Truth*, by Avi, as an additional Grade 5 core novel.

g. Online Free Resource

Approved **Kate Sullivan** and **Caroline DeWynngaert** to pilot “Common Lit,” a research-based, standards-aligned, online, free resource to support literacy development, with Grade 8 ELA classes.

h. Mentoring Minds Curriculum

Approved Mentoring Mathematical Minds Curriculum for grades 3, 4 and 5 JET Math.

i. Stress Survey

Approved passive-consent administration of the Rumson-Fair Haven Stress Assessment for Middle School and High School.

j. Health Program

Approved participation in the Lysol+Kinsa FLUency Program.

k. Class Trips

Approved the following class trips:

Class	Staff / Parents Attending	Location of Trip	Date	Cost to student
Gr. 6-8 Ski Club	Chris Macioch Jim Schnappauf Keith Laviola John Lebitsch	Windham Mtn. NY Elk Mountain, PA Blue Mtn., PA Belleayre Mtn., NY	1/05/19 1/26/19 2/16/19 3/02/19	Approx cost \$150/student (covers transportation)
Gr. 6/7 LLD/MD	Jessica Hawkins Nancy Petrucelli	Longstreet Farm, Holmdel, NJ	11/12/19	Transp. paid for by the PTO
Gr. 6/7 LLD/MD	Jessica Hawkins Nancy Petrucelli	Monmouth Museum Holiday & Train Exhibit	12/14/18	Transp paid for by the PTO
Grade 1	Jen Olsen Sarah Kubala Lori Blahut Eileen Applegate Holly Nixon KatieGregory Carissa Berger Christyne Glover Denise Walker	Allaire Community Farm, 1923 Bailets Corner Road, Wall Twp	5/09/19	Paid for by the PTO
JET students	Maureen Gordon Maria Montanez	NJ Shore Consortium of G&T event: Poetry Slam, Lincoln Center NYC	11/13/18	No cost to students. Transp. provided by parents
JET students	Maureen Gordon Maria Montanez	Future City field trip, So. Monmouth Regional Sewerage Plant, Wall, NJ	10/23/18	No cost to students, transp. provided by parents

11. Personnel Committee

● **Report of Meeting**

- **Approved the following consent agenda items (a- h), upon the recommendation of the Superintendent:**

Moved: **Mr. Binns** **Seconded: Mrs. Markiewicz**

Roll Call Vote: **AYES: 6** **Absent: Mr. Caldwell; Mrs. Simons; Mrs. Swain**

a. Appointments

1. Grade 4 Teacher

Approved the appointment of **Lisa Mastrantonio** as the Grade 4 teacher at a pro-rated step and salary of Step 15 M+60 \$73,260, effective 11/01/18 for the remainder of the 18-19 school year, (*pending settlement negotiations between the Rumson Board of Education and the Rumson Education Association, criminal history review, and medical approval)

b. Leave Replacements

1. School Secretary FD Leave Replacement

Approved the appointment of **Virginia Critton**, as the FD Secretary Leave Replacement for Anne Zimbile, being hired through Source 4 Teachers at \$150/day, for the period of 10/26/18 through a time to be determined.

2. Speech Therapist Leave Replacement

Approved the appointment of **Jaclyn Mendonca**, as the Speech Therapist Leave Replacement for Jennifer Nolet, being hired through Source 4 Teachers at \$90/day for 20 days, and \$200/day for the remaining time. Total period from 12/18/18 to on/or about 3/22/19 plus two (2) additional overlap days..

c. Unpaid Leave Requests

Approved the following unpaid leave requests:

Staff Member	Date Requested
Jamie Burns	11/12/18
Jen Olsen	2/13/18
Maureen Gordon	11/07/18
Kathryn Loberg	Nov. 5,6,7,12, 13,14,15,16

d. Family/Medical Leave Requests

1. Approved Medical Leave request from **Rachel Hayes** to commence on January 2, 2019 using 11 sick days from 1/02/19 to 1/16/19; then using 2 personal days on 1/17 & 1/18/19. The remaining time requesting to be placed on unpaid leave from 1/21/19 to conclude on 3/01/19. Planing to return to work on 3/04/19 for the remainder of the 18-19 school year.
2. Approved the Family Medical Leave request from **Sandy Self** to commence on December 12, 2018 for approximately 12 weeks, planning to return to work on/or before March 6, 2019, to be using accumulated sick time to cover this leave.

e. Homebound Instruction

1. Retroactively approved **Sani Anekwe** as Homebound Instructor at the rate of \$35/hr up to 10 hours per week:. 2 hours on each of the following days: 10/01, 10/3, 10/4, 10/5 for a total of \$280.
2. Approved **Mary Argilagos**, as Homebound Instructor at the rate of \$35/hour up to 10 hours per week, pending criminal history review, medical and Child Protective Measures approval.

f. Homebound Instruction Resignation

Accepted the resignation from **Sani Anekwe** effective 10/09/18 from Homebound Instruction.

g. Student Observer

Approved **Shelbi Ives**, Speech-Language Pathology Graduate Student for approx. 150 clinical hours with Ursula Glackin from January 2019 - May 2019,

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2.11(c)4 the Board certifies that as of October 24, 2018 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses

Approved the following Travel and Related Expenses: (*Retroactive approval)

Name	Date	Event / Location	Cost	Mileage /cost
Megan Siclare	11/15/18 11/16/18	Ron Clark Academy Educator Training / RCA / Atlanta, GA	NA	NA
Maureen Gordon	9/28/18*	Shore G&T Consortium Meeting / HW Mountz School / Spring Lake	NA	NA
Jessica Piernik	10/16/18*	Elementary School Peer Mediation Training /NJSBF /Edison	\$0	NA
Nancy Pearson	10/30/18	“Why We Bully: Unconscious Bias” / NJSBA /New Brunswick	\$0	34 / 10.54

g. IDEA GRANT

Approved amending IDEA FT application for FY2019 to include carryover funds from FY2018:

	RSD	CO	NPSD	CO	TOTAL
IDEA Basic	\$220,141	\$879	\$68,261	\$1,072	\$290,353
IDEA Preschool	\$ 11,168	\$ 44	-0-	-0-	\$ 11,212

h. ESEA Title I Grant

Approved amending ESEA Title I application for FY2019 to include carryover funds from FY 2018:

	RSD	CO	NPSD	CO	TOTAL
TITLE I	-0-	\$14,594	-0-	-0-	\$14,594

i. Facility Use

Approved the use of the school facility as follows: (*retroactive approval)

Organization	Activity	Location	Date/Time
Rumson Rec Travel Basketball - Kevin Delia	Basketball*	FD Gym	10/09/18 - 12/11/18 Tuesdays 6:00-7:30 pm
Rumson Rec / Travel Kevin Delia	Basketball	FD Gym	12/09/18 - 3/17/19 Sun. 12:00 - 6:00 pm Mon, Wed, Thurs, Fri 6-9 pm Tues. 6-7:30 pm; Sat. 8am-4pm

Rumson Rec / Travel Kevin Delia	Basketball	DP Gym	12/09/18 - 3/17/19 Saturday Only - 8:30-12:30pm
RFH-AYF Cheerleading Practice -Danielle Torrone	Cheerleading	DP Gym	10/26/18; 11/02/18; 11/14/18; and 11/15/18
Rumson Rec Kevin Delia	Halloween Parade	FD Cafe. (If bad weather)	10/28/18 - 1:30 - 6:00 pm

j. **18-19 Facilities Checklists**

Approved and submitted the 18-19 Facilities Checklist for the Deane Porter and Forrestdale Schools.

k. **Comprehensive Maintenance Plan/M-1**

Approved and submitted the 18-19 Comprehensive Maintenance Plan/M-1.

l. **18-19 Nursing Services Plan**

Approved and submitted the Nursing Services Plan for 2018-2019 to the Monmouth County Office as required in code 6A:16-2.1(b).

13. **Planning Committee - No meeting held.**

14. **Policy Committee - No meeting held.**

15. **New Business**

- NJSBA/GSCS Delegate report
- PTO Liaison report
- REF Liaison report

16. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
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17. **Executive Session**

RECOMMENDATION

Approved the following resolution at 7:53 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Residency
- Non-resident tuition
- Student matter

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mr. Binns Seconded: Mrs. Beyer
All in Favor: AYES: 6 Absent: Mr. Caldwell; Mrs. Simons; Mrs. Swain

18. Roll Call upon return to public session at 8:27 p.m.

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Absent
Mr. Caldwell	Absent	Mrs. Markiewicz	Present	Mrs. Swain	Absent

19. Adjournment

The meeting was adjourned at 9:10 p.m.

Moved: Mr. Binns Seconded: Mrs. Beyer

Roll Call: AYES: 6 Absent: Mr. Caldwell; Mrs. Simons; Mrs. Swain

Respectfully submitted by,

Debra Allen, SBA/BS

Dated: 10/24/18