

RUMSON BOARD OF EDUCATION
Rumson, New Jersey

Regular Meeting Minutes
Board Meeting
October 21, 2015

Date: Wednesday, October 21, 2015
Time: Professional Development Workshop: 6:30 p.m.
Regular Meeting: 7:30 pm
Location: Higgins Library, Forrestdale School

1. **Call to Order**

The meeting was called to order by the Colleen O'Connor, Board President at 6:36 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Absent	Mrs. MacGillis	Present	Mrs. Simons	Absent
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present (Arrived 7:32)

Others present: Dr. John Bormann, Superintendent; Bruce Quinn, Interim SBA/Board Secretary; Athina Cornell, Board Attorney; and the public.

5. **Board of Education Professional Development Workshop** – Mrs. Volpe presented on Title I.

6. **Adjournment**

RECOMMENDATION

The Board approved temporarily recessing the meeting of the Rumson Board of Education at 7:22 pm.

Moved: Mrs. Beyer **Seconded:** Dr. Jones

Discussion: None

All in favor: AYES: 7

*Mrs. Melia briefly left the meeting during the recess.

7. **Return to Regular Meeting**

The Board approved returning to the regular meeting of the Board of Education at 7:30 pm.

Moved: Dr. Connors **Seconded:** Dr. Jones

All in Favor: AYES: 6

8. **Welcome of Visitors**

9. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

10. **Approval of Minutes**

RECOMMENDATION:

The Board approved the following board minutes:

- a) September 30, 2015 Regular & Executive Session Meeting Minutes
- b) October 7, 2015 Special Meeting Minutes

Moved: Mrs. Simons Seconded: Mrs. MacGillis

Discussion: None

All in favor: AYES: 6

*Mrs. Swain arrived at 7:32 pm, and Mrs. Melia returned to the meeting.

11. **Report of the Superintendent**

The Superintendent reported on the following activities and events :

- **Character Education Activities** for “Week of Respect” Oct. 5th – 9th
- **Staff Professional Development Day** of October 12, 2015
- **The Rumson School Safety & Security Plan** has been updated for the 15-16 school year.

The following Report of Superintendent consent agenda items (a-d) was approved upon the recommendation of the Superintendent:

Moved: Mrs. Beyer Seconded: Mrs. Melia

All in favor: AYES: 8

a) **School Suspension List**

The Board accepted the School Suspension list for October 2015.

School	September 2015	October 2015
Deane-Porter	0	0
Forrestdale	0	0

b) **Enrollment** – As of October 21, 2015

The Board accepted the school enrollment as of October 21, 2015.

Deane-Porter Enrollment	Forrestdale Enrollment
408	555

c) **Acceptance of Safety and Security Report**

The Board accepted the Safety and Security Report for October 2015:

School	Type of Drill	Occupants Involved	Date and Time
Deane-Porter Forrestdale	Fire Drill	All staff & students	10/23/15 @ 10:45 am
Deane-Porter Forrestdale	Lockdown Drill	All staff & students	10/28/15 @ 2:15 pm

d) **HIB Report**

The Board accepted the Harassment, Intimidation and Bullying (HIB) report for the period of September 19 – October 15, 2015.

School	Forrestdale	Deane Porter	District
# of Total New Reports	0	0	0
# of Cases Closed	0	0	0
# of Cases Open	0	0	0
# of actual HIB cases	0	0	0

12. **Education Committee (Consent Agenda items a-f)**

- **Report of meeting** – Mrs. Swain reported on the meeting held earlier today.
- **The Board approved the following consent agenda items which are being presented upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. MacGillis

Discussion: None

All in favor: AYES: 8

a. Vocabulary Pilot Program

The Board approved the piloting of “Wordly Wise 3000 Online” a vocabulary program pilot for grades 3, 4 & 5.

b. School Improvement Panel Teacher Rep

The Board approved the addition of Ms. Aimee Humbert as the Forrestdale teacher rep of the School Improvement Panel for the 15-16 school year.

c. FD/DP Safety Teams 15-16

The Board approved the Forrestdale and Deane-Porter School Safety Teams for the 15-16 school year:

Forrestdale: Amy Romano, District-wide Assistant Principal
Corrine Brennan, Teacher
Spencer Austin, School Psychologist
Laurie Volpe, HIB Coordinator
Stacey Izzo, Parent
Brian Dougherty, Rumson Juvenile Officer
Jenn Crow, Anti-Bullying Specialist

Deane-Porter: Jessica Piernik, School Counselor
Shari Feeney, Principal
Amy Romano, District-wide Assistant Principal
Jill Socha, School Social Worker
Holly Nixon, Grade 1 Teacher
Shauna Murray, Parent

d. FD Debate/Model UN Club

The Board approved a Forrestdale Debate/Model UN Club.

e. Bulldog Pupil Achievement Club

The Board approved the 15-16 Title I Bulldog Pupil Achievement Club program.

f. 2015-2016 Curriculum Adoption

The Board approved adoption of the Algebra II Curriculum for the 2015-2016 school year.

13. Personnel Committee (Consent Agenda items a-d)

- **Report of meeting** – Mrs. Simons reported on the meeting held on 10/14/15.
- **The Board approved the following consent agenda items which are being presented upon the recommendation of the Superintendent:**

Moved: Dr. Jones **Seconded:** Dr. Connors

Discussion: None

Roll Call: AYES: 8

a. Professional Development Compensation

The Board approved Barbara Leutz, P/T Music Teacher, to receive additional compensation at her contracted hourly rate for professional development time beyond her scheduled hours.

b. Substitutes

The Board approved addition of the following substitute to the District Board Approved Substitute List, pending criminal history review approval:

Tiiu Kutt Substitute Teacher
Cynthia Smith Substitute Teacher

c. Extra-Curricular Appointment

The Board approved the appointment of the following extra-curricular staff:

Advisor	Club	Rate of Pay
Keith Laviola	FD Debate/Model UN Club	\$1,005/year

d. Bulldog Pupil Achievement Club

The Board approved the appointment of the following teaching staff :

Assignment	Staff Members	Hours	Rate of Pay
15-16 Title I Teachers for Bulldog Pupil Achievement Club	Jessica Hawkins Julie Lipton Brittney Hogan	Up to 8 hours each/week	\$50.33/hour each

14. Facilities and Operations (Consent Agenda items a-f)

- **Report of Meeting** – Mrs. Beyer reported on the meeting held on 10/20/15.
- **The Board approved the following consent agenda items being presented for approval:**

Moved: Mrs. Swain **Seconded:** Mrs. MacGillis
All in favor: **AYES:** 8

a. NJQSAC SOA Submission

The Board approved submission of NJQSAC Statement of Assurance for the 2015-2016 school year.

b. Class Trips FD

The Board approved the following FD class trips for the 2014-2015 school year:

Grade	Location	Dates
4 th Grade	Ellis Island	5/03/15
5 th Grade	Buehler Challenger and Science Center	Dates TBD (half of the 5 th gr. on each day)
6 th Grade	YMCA Camp Bernie	TBD
7 th Grade	Physics Day at Six Flags	May - TBD
8 th Grade	Washington D.C.	5/18, 19,20/16
Ski Club – Grades 6-8	Wyndham Mountain, NY	Sat., Dec. 12, 2015
Ski Club – Grades 6-8	Mountain Creek, NJ	Sat., Jan. 9, 2016
Ski Club – Grades 6-8	Blue Mountain, PA	Sat., Feb.20, 2016
Ski Club – Grades 6-8	Belleyre Mountain, NY	Sat., Mar 5, 2016

c. Travel & Related Expenses

The Board approved the following Travel and Related Expenses for Professional Development:

Name	Date	Event / Location	Cost	Mileage r/t /cost
Jill Socha	11/2/15	Executive Function Workshop / Long Branch	\$200	12.6 / \$3.91
Maureen Gordon	11/19/15	Rutgers Gifted Ed Conference / Piscataway	\$175	75.0 / \$23.25
Laurie Volpe Jenn Crow Jess Piernik	12/16/15	Career Ready Practices Regional Workshop / Freehold	NA	35.0 / \$10.85 each
Susan Strauss Justine Otero Janice Lake Natalie Carroll	12/17/15 12/18/15	World Language Collaboration Joint PD w/ Fair Haven School District / Fair Haven	TBD – split w/ FH	12.0 / \$3.72 each [two day total]
Mike Snyder Spencer Austin	11/9/15	Special Education Compliance & Best Practices / Mt. Laurel	NA	150 / \$46.50 each
Louis Pelissier	10/27 & 10/28/15	NJ School Boards Convention / Atlantic City	\$250	345.6 / \$107.13 [two day total]
Mike Snyder Spencer Austin	10/22/15 11/20/15 1/21/16 2/26/16	NJ Special Education Director's Study Council 10/22 Edison; 11/20 Metuchen, other dates location TBD	\$300 [Snyder only]	10/22: 58.0 / \$17.98 each 11/20: 62.0 / \$19.22 each
James O'Brien	1/21/16	All Hazards Workshop, Sandy Recovery Office, Eatontown, NJ	0.00	TBD

d. **Facility Use**

The Board approved the following facility use (retroactive approval**):

Organization	Facility Use	Area to be used/Date/time
RF-H	Dance Practice	FD Gym / 12/2/15; 12/9/15; 12/16/15
Boy Scouts**	Pack meeting	DP Café / 11/09/15 – 6:30 – 8:30 pm

e. **SGA Fall Ball**

The Board approved the SGA Fall Ball to be held on October 27, 2015 in the Forrestdale Cafeteria from 4:00 pm to 6:00 pm. Admission is \$3.

g. **PreK Potluck Dinner**

The Board approved the DP Pre-K Potluck Dinner, to be held on Wednesday, November 18, 2015 from 6:30-8:30 pm in the DP Cafeteria. The following Staff members will be involved:

Staff member	Event/Date/Time	Location	Cost
Susan Stypa Susan Bloom Beth Brister Denise Walker	PreK Potluck Dinner Wed., 11/18/15 6:30 – 8:30 pm	DP Cafeteria	Teachers paid up to 2 hrs @ non-student contact rate for setup and take down

15. **Finance (Consent Agenda items a-g)**

- **Report of meeting.**
- **The Board approved the following consent agenda items being presented for approval:**

Moved: Mrs. Beyer Seconded: Dr. Connors

Roll Call: AYES: 8

a. **Bills & Claims**

The Board approved the October 2015 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of \$ **34,026.04**.

b. **Board Secretary’s Report**

The Board accepted the Board Secretary’s Report to the Board of Education for the month ending August 31, 2015 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. **Transfers**

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

d. **Board Secretary’s Monthly Certification**

The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of October 21, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. **Monthly Certification Budgetary Major Account Fund Status Report**

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of October 21, 2015 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. **Non-Public Security Aid**

The Board approved entering into contract with MOESC for Non-Public Security Aid with a fee of \$426.25.

g. **Statement of Assurance/Amendment to Contract**

The Board approved an amendment to the contract between MOESC and PANDA LLC regarding receipt of a Statement of Assurance that the reconciliations will not be done by Bruce Quinn, who is serving as Interim School Business Administrator for the period of September – December 2015.

16. **Planning Committee** – n/a

17. **Policy Committee**

- **Report of meeting** – Dr. Connors reported on the meeting held on 10/07/15.
- **The Board approved the following consent agenda items (a-c) being presented for approval upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Dr. Connors

Roll Call: **AYES: 8**

a) **2nd Reading**

The Board approved 2nd reading and adoption of the following revised policies:

- 3322 – Teaching Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
- 4322 – Support Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
- 5330 – Administration of Medication
- 5339 – Screening for Dyslexia
- 8820 – Opening Exercises/Ceremonies
- 5615 – Suspected Gang Activity

b) **1st Reading**

The Board approved 1st reading of the following new and revised policies:

- P8540 School Nutrition Programs – Revised
- P8550 Outstanding Food Service Charges – New

c) **New Volunteer Agreement for Policy 9180 – School Volunteers**

The Board approved the New Volunteer Agreement for Policy 9180 – School Volunteers.

18. **Personnel** - (Additional Motion)

e. **Unpaid Leave**

RECOMMENDATION

The Board approved the request from Lori Pomphrey to take an unpaid half-day leave on 10/29/15.

Moved: Mrs. Swain **Seconded:** Mrs. Beyer

Discussion: None

Roll Call: **AYES; 8**

19. **New Business**

- Update on Committee meeting schedule
- Tri-District Meeting update. Meeting dates: 12/7/15; 2/01/16; 4/06/16.
- First Parent Academy – Character Education 10/26/15.

20. **Communication**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

21. **Executive Session**

RECOMMENDATION:

The Board approved the following resolution at 8:03p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Negotiations - RAA

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.

Moved: Mrs. Swain Seconded: Mrs. Beyer

All in favor: AYES: 8

22. **Roll Call upon return to public session at 8:07 pm.**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Absent	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

23. **Adjournment**

Motion to adjourn the meeting at 8:08 p.m.

Moved: Mrs. Beyer Seconded: Mrs. MacGillis

All in favor: AYES: 8

Respectfully submitted,

Bruce Quinn
Interim SBA/Board Secretary

Dated: October 21, 2015