RUMSON BOARD OF EDUCATION  
Rumson, New Jersey

Regular Meeting Minutes  
Board Meeting  
October 21, 2015

Date: Wednesday, October 21, 2015  
Time:  
Professional Development Workshop: 6:30 p.m.  
Regular Meeting: 7:30 pm  
Location: Higgins Library, Forrestdale School

1. **Call to Order**  
The meeting was called to order by the Colleen O’Connor, Board President at 6:36 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**  
Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**  
   Mrs. Beyer Present  
   Dr. Jones Present  
   Mrs. O’Connor Present  
   Mr. Binns Absent  
   Mrs. MacGillis Present  
   Mrs. Simons Absent  
   Dr. Connors Present  
   Mrs. Melia Present  
   Mrs. Swain Present (Arrived 7:32)  
   Others present: Dr. John Bormann, Superintendent; Bruce Quinn, Interim SBA/Board Secretary; Athina Cornell, Board Attorney; and the public.

5. **Board of Education Professional Development Workshop** – Mrs. Volpe presented on Title I.

6. **Adjournment**  
   RECOMMENDATION  
The Board approved temporarily recessing the meeting of the Rumson Board of Education at 7:22 pm.  
   Moved: Mrs. Beyer  
   Seconded: Dr. Jones  
   Discussion: None  
   All in favor: AYES: 7

*Mrs. Melia briefly left the meeting during the recess.*

7. **Return to Regular Meeting**  
The Board approved returning to the regular meeting of the Board of Education at 7:30 pm.  
   Moved: Dr. Connors  
   Seconded: Dr. Jones  
   All in Favor: AYES: 6

8. **Welcome of Visitors**

9. **Communications**  
To permit the fair and orderly expression of comments we ask that the public:  
   • Wait to be recognized  
   • Preface comments with your name and address  
   • Direct all comments to the presiding officer  
   • Discuss only concerns that have been previously addressed through proper administrative channels  
   • Refrain from using any pupil or staff member’s name  
The Board is happy to listen to all comments, but this may not be the forum for any and all questions.
10. **Approval of Minutes**  
RECOMMENDATION:  
The Board approved the following board minutes:  
a) September 30, 2015 Regular & Executive Session Meeting Minutes  
b) October 7, 2015 Special Meeting Minutes  

Moved: Mrs. Simons  
Seconded: Mrs. MacGillis  
Discussion: None  
All in favor: AYES: 6  

*Mrs. Swain arrived at 7:32 pm, and Mrs. Melia returned to the meeting.*  

11. **Report of the Superintendent**  
The Superintendent reported on the following activities and events:  
- Character Education Activities for “Week of Respect” Oct. 5th – 9th  
- Staff Professional Development Day of October 12, 2015  
- The Rumson School Safety & Security Plan has been updated for the 15-16 school year.  

The following Report of Superintendent consent agenda items (a-d) was approved upon the recommendation of the Superintendent:  
Moved: Mrs. Beyer  
Seconded: Mrs. Melia  
All in favor: AYES: 8  

a) **School Suspension List**  
The Board accepted the School Suspension list for October 2015.  

<table>
<thead>
<tr>
<th>School</th>
<th>September 2015</th>
<th>October 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deane-Porter</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Forrestdale</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

b) **Enrollment** – As of October 21, 2015  
The Board accepted the school enrollment as of October 21, 2015.  

<table>
<thead>
<tr>
<th>Deane-Porter Enrollment</th>
<th>Forrestdale Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>408</td>
<td>555</td>
</tr>
</tbody>
</table>

c) **Acceptance of Safety and Security Report**  
The Board accepted the Safety and Security Report for October 2015:  

<table>
<thead>
<tr>
<th>School</th>
<th>Type of Drill</th>
<th>Occupants Involved</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deane-Porter</td>
<td>Fire Drill</td>
<td>All staff &amp; students</td>
<td>10/23/15 @ 10:45 am</td>
</tr>
<tr>
<td>Forrestdale</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deane-Porter</td>
<td>Lockdown Drill</td>
<td>All staff &amp; students</td>
<td>10/28/15 @ 2:15 pm</td>
</tr>
<tr>
<td>Forrestdale</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

d) **HIB Report**  
The Board accepted the Harassment, Intimidation and Bullying (HIB) report for the period of September 19 – October 15, 2015.  

<table>
<thead>
<tr>
<th>School</th>
<th>Forrestdale</th>
<th>Deane Porter</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td># of Total New Reports</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of Cases Closed</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of Cases Open</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of actual HIB cases</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

12. **Education Committee (Consent Agenda items a-f)**  
- Report of meeting – Mrs. Swain reported on the meeting held earlier today.  
- The Board approved the following consent agenda items which are being presented upon the recommendation of the Superintendent:  
Moved: Mrs. Swain  
Seconded: Mrs. MacGillis  
Discussion: None  
All in favor: AYES: 8
a. **Vocabulary Pilot Program**  
The Board approved the piloting of “**Wordly Wise 3000 Online**” a vocabulary program pilot for grades 3, 4 & 5.

b. **School Improvement Panel Teacher Rep**  
The Board approved the addition of Ms. Aimee Humbert as the Forrestdale teacher rep of the School Improvement Panel for the 15-16 school year.

c. **FD/DP Safety Teams 15-16**  
The Board approved the Forrestdale and Deane-Porter School Safety Teams for the 15-16 school year:  
**Forrestdale:** Amy Romano, District-wide Assistant Principal  
Corrine Brennan, Teacher  
Spencer Austin, School Psychologist  
Laurie Volpe, HIB Coordinator  
Stacey Izzo, Parent  
Brian Dougherty, Rumson Juvenile Officer  
Jenn Crow, Anti-Bullying Specialist  
**Deane-Porter:** Jessica Piernik, School Counselor  
Shari Feeney, Principal  
Amy Romano, District-wide Assistant Principal  
Jill Socha, School Social Worker  
Holly Nixon, Grade 1 Teacher  
Shauna Murray, Parent

d. **FD Debate/Model UN Club**  
The Board approved a Forrestdale Debate/Model UN Club.

e. **Bulldog Pupil Achievement Club**  
The Board approved the 15-16 Title I Bulldog Pupil Achievement Club program.

f. **2015-2016 Curriculum Adoption**  
The Board approved adoption of the Algebra II Curriculum for the 2015-2016 school year.

13. **Personnel Committee (Consent Agenda items a-d)**
   
   - **Report of meeting** – Mrs. Simons reported on the meeting held on 10/14/15.
   - **The Board approved the following consent agenda items which are being presented upon the recommendation of the Superintendent:**
     
     **Moved:** Dr. Jones  
     **Seconded:** Dr. Connors  
     **Discussion:** None  
     **Roll Call:** AYES: 8

   a. **Professional Development Compensation**  
The Board approved Barbara Leutz, P/T Music Teacher, to receive additional compensation at her contracted hourly rate for professional development time beyond her scheduled hours.

   b. **Substitutes**  
The Board approved addition of the following substitute to the District Board Approved Substitute List, pending criminal history review approval:  
   
   Tiiu Kutt Substitute Teacher  
   Cynthia Smith Substitute Teacher

   c. **Extra-Curricular Appointment**  
The Board approved the appointment of the following extra-curricular staff:
   
<table>
<thead>
<tr>
<th>Advisor</th>
<th>Club</th>
<th>Rate of Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keith Laviola</td>
<td>FD Debate/Model UN Club</td>
<td>$1,005/year</td>
</tr>
</tbody>
</table>
d. **Bulldog Pupil Achievement Club**
The Board approved the appointment of the following teaching staff:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Staff Members</th>
<th>Hours</th>
<th>Rate of Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>15-16 Title I Teachers for Bulldog Pupil Achievement Club</td>
<td>Jessica Hawkins, Julie Lipton, Brittney Hogan</td>
<td>Up to 8 hours each/week</td>
<td>$50.33/hour each</td>
</tr>
</tbody>
</table>

14. **Facilities and Operations (Consent Agenda items a-f)**
- **Report of Meeting** – Mrs. Beyer reported on the meeting held on 10/20/15.
- **The Board approved the following consent agenda items being presented for approval:**

  **Moved:** Mrs. Swain  
  **Seconded:** Mrs. MacGillis

  **All in favor:** AYES: 8

  a. **NJQSAC SOA Submission**
  The Board approved submission of NJQSAC Statement of Assurance for the 2015-2016 school year.

  b. **Class Trips FD**
  The Board approved the following FD class trips for the 2014-2015 school year:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Location</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>4th Grade</td>
<td>Ellis Island</td>
<td>5/03/15</td>
</tr>
<tr>
<td>5th Grade</td>
<td>Buehler Challenger and Science Center</td>
<td>Dates TBD (half of the 5th gr. on each day)</td>
</tr>
<tr>
<td>6th Grade</td>
<td>YMCA Camp Bernie</td>
<td>TBD</td>
</tr>
<tr>
<td>7th Grade</td>
<td>Physics Day at Six Flags</td>
<td>May - TBD</td>
</tr>
<tr>
<td>8th Grade</td>
<td>Washington D.C.</td>
<td>5/18, 19,20/16</td>
</tr>
<tr>
<td>Ski Club – Grades 6-8</td>
<td>Wyndham Mountain, NY</td>
<td>Sat., Dec. 12, 2015</td>
</tr>
<tr>
<td>Ski Club – Grades 6-8</td>
<td>Mountain Creek, NJ</td>
<td>Sat., Jan. 9, 2016</td>
</tr>
<tr>
<td>Ski Club – Grades 6-8</td>
<td>Blue Mountain, PA</td>
<td>Sat., Feb. 20, 2016</td>
</tr>
</tbody>
</table>

  c. **Travel & Related Expenses**
  The Board approved the following Travel and Related Expenses for Professional Development:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Event / Location</th>
<th>Cost</th>
<th>Mileage r/t /cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jill Socha</td>
<td>11/2/15</td>
<td>Executive Function Workshop / Long Branch</td>
<td>$200</td>
<td>12.6 / $3.91</td>
</tr>
<tr>
<td>Maureen Gordon</td>
<td>11/19/15</td>
<td>Rutgers Gifted Ed Conference / Piscataway</td>
<td>$175</td>
<td>75.0 / $23.25</td>
</tr>
<tr>
<td>Laurie Volpe</td>
<td>12/16/15</td>
<td>Career Ready Practices Regional Workshop / Freehold</td>
<td>NA</td>
<td>35.0 / $10.85</td>
</tr>
<tr>
<td>Jenn Crow</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jess Piernik</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Susan Strauss</td>
<td>12/17/15</td>
<td>World Language Collaboration Joint PD w/ Fair Haven School District / Fair Haven</td>
<td>TBD – split w/ FH</td>
<td>12.0 / $3.72 each [two day total]</td>
</tr>
<tr>
<td>Justine Otero</td>
<td>12/18/15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janice Lake</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Natalie Carroll</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mike Snyder</td>
<td>11/9/15</td>
<td>Special Education Compliance &amp; Best Practices / Mt. Laurel</td>
<td>NA</td>
<td>150 / $46.50 each</td>
</tr>
<tr>
<td>Spencer Austin</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Louis Pelissier</td>
<td>10/27 &amp; 10/28/15</td>
<td>NJ School Boards Convention / Atlantic City</td>
<td>$250</td>
<td>345.6 / $107.13 [two day total]</td>
</tr>
<tr>
<td>Mike Snyder</td>
<td>10/22/15</td>
<td>NJ Special Education Director’s Study Council 10/22 Edison; 11/20 Metuchen, other dates location TBD</td>
<td>$300</td>
<td>10/22: 58.0 / $17.98 each 11/20: 62.0 / $19.22 each</td>
</tr>
<tr>
<td>Spencer Austin</td>
<td>11/20/15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1/21/16</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2/26/16</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>James O’Brien</td>
<td>1/21/16</td>
<td>All Hazards Workshop, Sandy Recovery Office, Eatontown, NJ</td>
<td>0.00</td>
<td>TBD</td>
</tr>
</tbody>
</table>
d. **Facility Use**
The Board approved the following facility use (retroactive approval**):

<table>
<thead>
<tr>
<th>Organization</th>
<th>Facility Use</th>
<th>Area to be used/Date/time</th>
</tr>
</thead>
<tbody>
<tr>
<td>RF-H</td>
<td>Dance Practice</td>
<td>FD Gym / 12/2/15; 12/9/15; 12/16/15</td>
</tr>
<tr>
<td>Boy Scouts**</td>
<td>Pack meeting</td>
<td>DP Café / 11/09/15 – 6:30 – 8:30 pm</td>
</tr>
</tbody>
</table>

e. **SGA Fall Ball**
The Board approved the SGA Fall Ball to be held on October 27, 2015 in the Forrestdale Cafeteria from 4:00 pm to 6:00 pm. Admission is $3.

g. **PreK Potluck Dinner**
The Board approved the DP Pre-K Potluck Dinner, to be held on Wednesday, November 18, 2015 from 6:30-8:30 pm in the DP Cafeteria. The following Staff members will be involved:

<table>
<thead>
<tr>
<th>Staff member</th>
<th>Event/Date/Time</th>
<th>Location</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susan Stypa</td>
<td>PreK Potluck Dinner</td>
<td>DP Cafeteria</td>
<td>Teachers paid up to 2 hrs</td>
</tr>
<tr>
<td>Susan Bloom</td>
<td>Wed., 11/18/15</td>
<td></td>
<td>@ non-student contact rate for setup and</td>
</tr>
<tr>
<td>Beth Brister</td>
<td>6:30 – 8:30 pm</td>
<td></td>
<td>take down</td>
</tr>
<tr>
<td>Denise Walker</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

15. Finance (Consent Agenda items a-g)

- Report of meeting.
- The Board approved the following consent agenda items being presented for approval:

  **Moved:** Mrs. Beyer  **Seconded:** Dr. Connors

  **Roll Call:** AYES: 8

  a. **Bills & Claims**

  The Board approved the October 2015 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of $34,026.04.

  b. **Board Secretary’s Report**

  The Board accepted the Board Secretary’s Report to the Board of Education for the month ending August 31, 2015 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. **Transfers**

  The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

d. **Board Secretary’s Monthly Certification**

  The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

  Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of October 21, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

  _____________________________________________
  Board Secretary                          Date

e. **Monthly Certification Budgetary Major Account Fund Status Report**

  The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report:

  RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of October 21, 2015 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. **Non-Public Security Aid**

  The Board approved entering into contract with MOESC for Non-Public Security Aid with a fee of $426.25.

g. **Statement of Assurance/Amendment to Contract**
The Board approved an amendment to the contract between MOESC and PANDA LLC regarding receipt of a Statement of Assurance that the reconciliations will not be done by Bruce Quinn, who is serving as Interim School Business Administrator for the period of September – December 2015.

16. **Planning Committee** – n/a

17. **Policy Committee**
   - Report of meeting – Dr. Connors reported on the meeting held on 10/07/15.
   - The Board approved the following consent agenda items (a-c) being presented for approval upon the recommendation of the Superintendent:
     
     Moved: Mrs. Swain       Seconded: Dr. Connors
     Roll Call: AYES: 8

     a) **2nd Reading**
        
        The Board approved 2nd reading and adoption of the following revised policies:
        
        - 3322 – Teaching Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
        - 4322 – Support Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
        - 5330 – Administration of Medication
        - 5339 – Screening for Dyslexia
        - 8820 – Opening Exercises/Ceremonies
        - 5615 – Suspected Gang Activity

     b) **1st Reading**
        
        The Board approved 1st reading of the following new and revised policies:
        
        - P8540 School Nutrition Programs – Revised
        - P8550 Outstanding Food Service Charges – New

     c) **New Volunteer Agreement for Policy 9180 – School Volunteers**
        
        The Board approved the New Volunteer Agreement for Policy 9180 – School Volunteers.

18. **Personnel** - (Additional Motion)
   
   e. **Unpaid Leave**
      
      RECOMMENDATION
      
      The Board approved the request from Lori Pomphrey to take an unpaid half-day leave on 10/29/15.

      Moved: Mrs. Swain       Seconded: Mrs. Beyer
      Discussion: None
      Roll Call: AYES; 8

19. **New Business**
   
   Update on Committee meeting schedule
   
   Tri-District Meeting update. Meeting dates: 12/7/15; 2/01/16; 4/06/16.
   
   First Parent Academy – Character Education 10/26/15.

20. **Communication**
   
   To permit the fair and orderly expression of comments we ask that the public:
   
   - Wait to be recognized
   - Preface comments with your name and address
   - Direct all comments to the presiding officer
   - Discuss only concerns that have been previously addressed through proper administrative channels
   - Refrain from using any pupil or staff member’s name

   The Board is happy to listen to all comments, but this may not be the forum for any and all questions.
21. **Executive Session**

RECOMMENDATION:
The Board approved the following resolution at 8:03 p.m.:
I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Negotiations - RAA

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.

Moved: Mrs. Swain Seconded: Mrs. Beyer
All in favor: AYES: 8

22. **Roll Call upon return to public session at 8:07 pm.**

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs. Beyer</td>
<td>Present</td>
<td>Dr. Jones</td>
<td>Present</td>
</tr>
<tr>
<td>Mr. Binns</td>
<td>Absent</td>
<td>Mrs. MacGillis</td>
<td>Present</td>
</tr>
<tr>
<td>Dr. Connors</td>
<td>Present</td>
<td>Mrs. Melia</td>
<td>Present</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mrs. O’Connor</td>
<td>Present</td>
<td>Mrs. Simons</td>
<td>Present</td>
</tr>
<tr>
<td>Mrs. MacGillis</td>
<td>Present</td>
<td>Mrs. Swain</td>
<td>Present</td>
</tr>
</tbody>
</table>

23. **Adjournment**

Motion to adjourn the meeting at 8:08 p.m.

Moved: Mrs. Beyer Seconded: Mrs. MacGillis
All in favor: AYES: 8

Respectfully submitted,

______________________________
Bruce Quinn
Interim SBA/Board Secretary

Dated: October 21, 2015