



Board Meeting Minutes October 19, 2016

Date: Wednesday, October 19, 2016
Time: 6:30 Presentaton ; 7:30 pm Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. **Call to order**

The meeting was called to order by the Board President at 6:30 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Absent	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present (7:00 pm)	Mrs. Melia	Present	Mrs. Swain	Present (7:10 pm)

Others Present: Dr. Bormann, Superintendent; Ms. Debra Allen, SBA/BS; and the public.

5. **Board of Education Professional Development Workshop** - Public PARCC presentation by Mrs. Vera Ridoux and Dr. Bormann.

6. **Welcome Visitors**

7. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Correspondence** - None

9. **Approval of Minutes**

RECOMMENDATION

The Board approved the following minutes:

September 28, 2016 - Regular meeting minutes and closed session minutes

Moved: Mrs. Beyer **Seconded:** Mrs. MacGillis

All in Favor: AYES: 8 **Absent:** Mr. Binns



10. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspension List**

School	Sept 2016
DP	0
FD	0

- **Enrollment - as of October 19, 2016**

Dean-Porter	Forrestdale
384	598

The Board approved the following consent agenda items (a - c) upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Beyer

All in favor: AYES: 8 Absent; Mr. Binns

a. Donation

The Board accepted the donation of blueberry bushes from DiMeo Farms.

b. School Safety and Security Report

The Board accepted the Safety and Security Report for October 2016:

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Non-Emerg Lock Down	All Staff & Students	10/07/16 @ 9:30 am
DP & FD	Fire Drill	All Staff & Students	10/18/16 @ 1:20 pm
DP FD	Bus Evac. Drill	DP/FD Students	10/14/16 - 10:30 - 1:00 pm 10/18/16 - 10:30 - 1:00 pm

c. EVVRS/HIB REPORT PRESENTATION

The Board accepted the Harassment, Intimidation, and Bullying (HIB) report for (October 2016) .

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0



11. **Education Committee**

- **Report of Meeting**
- **The Board approved the following consent agenda items (a-c) upon the recommendation of the Superintendent:**

Moved: Dr. Jones **Seconded:** Dr. Connors

Discussion: N/A

Roll Call Vote: **AYES: 8** **Absent: Mr. Binns**

a. NJQSAC SOA Submission

The Board approved submission of NJQSAC Statement of Assurance for the 2016-2017 school year.

b. Evaluation Instrument

The Board approved the 2011 Marshall Administrative Evaluation Instrument for the 2016-2017 school year.

c. 16-17 Green Team

The Board approved the 2016-2017 Green Team:

Debra Allen, SBA
John Bormann, Superintendent
Shari Feeney, Principal DP
Jen Gibbons, Principal FD
James O'Brien, Supervisor B&G
Lauren Bennett, Teacher
Jenn Crow, Teacher/Community
Judge Ellis, Teacher
Brittaney Flynn, Teacher
Sue Schoenfeld, Teacher
Maura Beyer, Parent/Community
Kristen Hall, Parent/Community
Heather Robinson, Parent/Community

12. **Personnel Committee**

- **Report of Meeting**
- **The Board approved the following consent agenda items (a-l) upon the recommendation of the Superintendent:**

Moved: Mrs. Simons **Seconded:** Mrs. Melia

Discussion: N/A

Roll Call Vote: **AYES: 8** **Absent: Mr. Binns**

a. Maternity Leave Request

The Board approved the maternity leave request from **Gina Varanelli** to commence on January 17, 2017. She will be using 41 sick days for paid maternity leave and continue with FMLA through April 20, 2017, using 60 FMLA days. Following maternity/disability leave, she will be placed on NJFLA leave of absence from April 20, 2017 through the end of the 2016-2017 school year and plans to return for the 2017-2018 school year.

b. Medical Leave

The Board retroactively approved the medical leave request for Susan Stirnweiss from September 29, 2016 until a time to be determined.



c. Unpaid leave

The Board approved the following unpaid leave requests (*retroactive):

Staff Member	Date
Carrie Marxen	9/30/16*
John Lebitsch	9/30/16*
Dawn Barrett	11/08/16

d. New Teacher Mentor

The Board approved **Julie Lipton** as the new teacher mentor for **Eileen Applegate**, P/T Special Education Teacher, at a fee of \$550, to be paid by the mentee to the mentor through the school district for the duration of the program.

e. Additional Compensation

The Board approved the following Additional Compensation:

Duty	Staff Member	Date/Hours	Rate of Pay
DP AM Rolling Car Duty	Beth Brister Shellie Miller	Monday through Friday 8:20 - 8:30 am	\$35./hr each
Professional Development	Meaghan Cavanaugh	9/21 & 22/16 - 4 hrs LLI 9/23/16 - 0.5 hr Teacher coverage 9/26/16 - 1 hr. Faculty meeting 9/28/16 - 2 hrs. Touch Math Trng 10/4-5/16 - 4 hrs Framing Your Thoughts TOTAL: 11.5 hrs	\$35/hr = \$402.50
Title I ELA/Math teachers for the Rumson 2016-2017 PAC Program	Jamie Friedman Jessica Hawkins	1. Oct. 17 & 18, 2016 3:15 - 5:15PM - 4 hours total 2. Oct. 24, 2016 - May 12, 2017 Mondays - Thursdays, excluding early dismissal and PARCC days, 3:15 - 4:30PM plus prep time, Up to 7 hours per week	1. \$35/hour 2. \$50.33/hour

f. Class Trip

The Board approved the following class trip:

Class	Location of Trip	Date	Cost
LLD Class (4 students)	Life Skills trip to Delicious Orchards, Colts Neck, NJ	10/21/16	Transportation cost of \$300 paid by PTO
8th Grade (10 students) Public speaking JET	1. Lincoln Center, NY 2. McLoons, Asbury Park	1. 11/17/16 2. 3/14/16	\$110/student for both dates Bus acquired by NJ Shore Consortium for both dates
Grade 2	Wemrock Orchards, Freehold, NJ	10/27/16	\$20/Student



g. Coaching Requests

1. The Board approved the request from **Nicholas Varanelli, Teacher**, to coach Football at Red Bank Catholic High School after school hours for the 16-17 school year.
2. The Board approved the request from **John Bellavance, Teacher**, to coach Football at Rumson-Fair Haven Regional High School for the 16-17 school year.

h. Contracted Professional Services

The Board approved contracting professional services of **Vivian Attanasio, Verbal Behavior Analyst** at \$120 per hour for up to 10 hours per week retroactive to July 1, 2016 through December 31, 2016 for student ID#3121299199.

i. Compensation Adjustment

The Board approved compensation adjustment for **Jenn Crow**, 29 hours at the CBA salary rate of \$50.33 for the completion of guidance work in July and August 2016.

j. Employment Contract Adjustment

The Board approved addendum to **Pamela Mannion** employment contract for 2016-2017 contingent upon receipt of documentation.

k. Educational Stability Liaison

The Board appointed Mr. Michael Snyder as the District Educational Stability Liaison.

l. Suicide Intervention Team

The Board approved the members of the **Suicide Intervention Team**:

Michael Snyder; Jessica Piernik; Nancy Pearson; Arlene Troynousky; Spencer Austin; Sandy Self; Maria Montanez; Krisanne Zajac; Lucrezia Holmes

13. Finance and Facilities Committee

• **Report of Meeting**

• **The Board approved the following consent agenda items (a-i) upon the recommendation of the Superintendent:**

Moved: Mrs. Simons **Seconded:** Mrs. Melia

Discussion: N/A

Roll Call Vote: **AYES: 8** **Absent: Mr. Binns**

a. Bills & Claims

The Board approved the October 19, 2016 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **\$49,599.22**.

b. Board Secretary's Report

The Board accepted the Board Secretary's Report to the Board of Education for the month ending September 30, 2016 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has yet to be reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2016-2017 budget. See attached.



d. Board Secretary’s Monthly Certification

The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary Date

e. Monthly Certification Budgetary Major Account Fund Status Report

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of October 19, 2016 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses

The Board approved the following Travel and Related Expenses:

Name	Date	Event / Location	Cost	Mileage /cost
Lucrezia Holmes	10/25/16 10/26/16	American Red Cross/First Aid/CPR/AED Instructor/ Tinton Falls	\$300	\$5.33
Janet Scratchley	10/7/16	Mock Trial Training	NA	NA
Krisanne Zajac Nancy Pearson Mike Snyder Maria Montanez Arlene Troynousky Lucrezia Holmes Jessica Piernik Spencer Austin	11/28/16 11/29/16 11/30/16	Lifeline Training, RFHHS	NA	NA
Nancy Kelly	10/13/16 12/09/16 02/09/17 03/30/17 05/18/17	NJKEA/Kindergarten Seminars	N/A	N/A

g. Comprehensive Maintenance Plan

The Board approved the following resolution for submission of the Comprehensive Maintenance Plan and M-1: WHEREAS, the Department of Education requires New Jersey Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the school facilities of the Rumson School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep the school facilities open and safe for use or in their original condition and to keep their system warranties valid,



NOW THEREFORE BE IT RESOLVED, that the Rumson Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 for the Rumson School District in compliance with the Department of Education requirements.

h. Facilities Checklist

The Board approved the NJDOE Health and Safety Evaluation of School Buildings' Checklists for the Deane Porter and Forrestdale Schools

i. Idle-Free New Jersey

The Board approved the Idle-Free New Jersey No-Idling Resolution for Schools.

14. Planning Committee

- **Report of Meeting**

15. Policy Committee

- **Report of Meeting**
- **The Board approved the following consent agenda item (a) upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mrs. Simons

Discussion: N/A **Absent:** Mr. Binns

Roll Call Vote: AYES: 8

a. New and revised Policies/Regulations

The Board approved 2nd reading on the following new/revised policies and regulations:

P/R 2340	Field Trips
P 2360	Use of Technology
R 2415.20	No Child Left Behind Complaints
P/R 2417	Student Intervention and Referral Services
R 2432	School Sponsored Publications
R2510	Adoption of Textbooks
P 2551	Musical Instruments
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural team or squad
R 2431.1	Emergency Procedures for Athletic Practices and Competitions
P 2110	Philosophy of Education/District Mission Statement
R 2430	Co-Curricular Activities
R 2460.1	Special Education - Location, Identification, and Referral
P 8454	Management of Pediculosis

16. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report**
- **REF Liaison report**



17. Communications

To permit the fair and orderly expression of comments we ask that the public:

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- Preface comments with your name and address
- Direct all comments to the presiding officer
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The Board is happy to listen to all comments, but this may not be the forum for any and all question

18. Executive Session

RECOMMENDATION

The Board approved the following resolution at 7:45 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Swain Seconded: Dr. Jones

Discussion: N/A Absent: Mr. Binns

All in Favor: AYES: 8

19. Roll Call upon return to public session at 8:00 p.m.

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O’Connor	Present
Mr. Binns	Absent	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Present

20. Adjournment

Motion to adjourn the meeting at 8:01 p.m.

Moved: Mrs. O’Connor Seconded: Mrs. Simons

Roll Call: AYES: 8