Date: Wednesday, October 19, 2016
Time: 6:30 Presentaton ; 7:30 pm Regular Board Meeting
Location: Higgins Library, Forrestdale School

1. Call to order
The meeting was called to order by the Board President at 6:30 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. Pledge of Allegiance

3. Notice of Meeting
Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale School, Rumson Borough Hall and the Oceanic Library.

4. Roll Call
Mrs. Beyer Present
Mr. Binns Absent
Dr. Connors Present (7:00 pm)
Others Present: Dr. Bormann, Superintendent; Ms. Debra Allen, SBA/BS; and the public.

5. Board of Education Professional Development Workshop - Public PARCC presentation by Mrs. Vera Ridoux and Dr. Bormann.

6. Welcome Visitors

7. Communications
To permit the fair and orderly expression of comments we ask that the public:
- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name
The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. Correspondence - None

9. Approval of Minutes
RECOMMENDATION
The Board approved the following minutes:

September 28, 2016 - Regular meeting minutes and closed session minutes
Moved: Mrs. Beyer Seconded: Mrs. MacGillis
All in Favor: AYES: 8 Absent: Mr. Binns
10. Report of the Superintendent

The Superintendent reported on the following activities and events:

- **School Suspension List**
  
<table>
<thead>
<tr>
<th>School</th>
<th>Sept 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>DP</td>
<td>0</td>
</tr>
<tr>
<td>FD</td>
<td>0</td>
</tr>
</tbody>
</table>

- **Enrollment - as of October 19, 2016**
  
<table>
<thead>
<tr>
<th>Dean-Porter</th>
<th>Forrestdale</th>
</tr>
</thead>
<tbody>
<tr>
<td>384</td>
<td>598</td>
</tr>
</tbody>
</table>

The Board approved the following consent agenda items (a - c) upon the recommendation of the Superintendent:

Moved: Mrs. Swain  Seconded: Mrs. Beyer
All in favor: AYES: 8  Absent; Mr. Binns

a. **Donation**

The Board accepted the donation of blueberry bushes from DiMeo Farms.

b. **School Safety and Security Report**

The Board accepted the Safety and Security Report for October 2016:

<table>
<thead>
<tr>
<th>School</th>
<th>Type of Drill</th>
<th>Occupants Involved</th>
<th>Date and Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>DP &amp; FD</td>
<td>Non-Emerg Lock Down</td>
<td>All Staff &amp; Students</td>
<td>10/07/16 @ 9:30 am</td>
</tr>
<tr>
<td>DP &amp; FD</td>
<td>Fire Drill</td>
<td>All Staff &amp; Students</td>
<td>10/18/16 @ 1:20 pm</td>
</tr>
<tr>
<td>DP &amp; FD</td>
<td>Bus Evac. Drill</td>
<td>DP/FD Students</td>
<td>10/14/16 - 10:30 - 1:00 pm</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>10/18/16 - 10:30 - 1:00 pm</td>
</tr>
</tbody>
</table>

c. **EVVRS/HIB REPORT PRESENTATION**

The Board accepted the Harassment, Intimidation, and Bullying (HIB) report for (October 2016).

<table>
<thead>
<tr>
<th>Incidents</th>
<th>Forrestdale</th>
<th>Deane-Porter</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td># of total EVVRS Incidents</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of HIB Investigations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td># of HIB Incidents determined</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
11. **Education Committee**  
   - Report of Meeting  
   - The Board approved the following consent agenda items (a-c) upon the recommendation of the Superintendent:  
     Moved: Dr. Jones  
     Seconded: Dr. Connors  
     Discussion: N/A  
     Roll Call Vote: AYES: 8  
     Absent: Mr. Binns  
     a. **NJQSAC SOA Submission**  
        The Board approved submission of NJQSAC Statement of Assurance for the 2016-2017 school year.  
     b. **Evaluation Instrument**  
     c. **16-17 Green Team**  
        The Board approved the 2016-2017 Green Team:  
        - Debra Allen, SBA  
        - John Bormann, Superintendent  
        - Shari Feeney, Principal DP  
        - Jen Gibbons, Principal FD  
        - James O’Brien, Supervisor B&G  
        - Lauren Bennett, Teacher  
        - Jenn Crow, Teacher/Community  
        - Judge Ellis, Teacher  
        - Brittaney Flynn, Teacher  
        - Sue Schoenfeld, Teacher  
        - Maura Beyer, Parent/Community  
        - Kristen Hall, Parent/Community  
        - Heather Robinson, Parent/Community  

12. **Personnel Committee**  
   - Report of Meeting  
   - The Board approved the following consent agenda items (a-l) upon the recommendation of the Superintendent:  
     Moved: Mrs. Simons  
     Seconded: Mrs. Melia  
     Discussion: N/A  
     Roll Call Vote: AYES: 8  
     Absent: Mr. Binns  
     a. **Maternity Leave Request**  
        The Board approved the maternity leave request from Gina Varanelli to commence on January 17, 2017. She will be using 41 sick days for paid maternity leave and continue with FMLA through April 20, 2017, using 60 FMLA days. Following maternity/disability leave, she will be placed on NJFLA leave of absence from April 20, 2017 through the end of the 2016-2017 school year and plans to return for the 2017-2018 school year.  
     b. **Medical Leave**  
        The Board retroactively approved the medical leave request for Susan Stirnweiss from September 29, 2016 until a time to be determined.
c. Unpaid leave
The Board approved the following unpaid leave requests (*retroactive):

<table>
<thead>
<tr>
<th>Staff Member</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrie Marxen</td>
<td>9/30/16*</td>
</tr>
<tr>
<td>John Lebitsch</td>
<td>9/30/16*</td>
</tr>
<tr>
<td>Dawn Barrett</td>
<td>11/08/16</td>
</tr>
</tbody>
</table>

d. New Teacher Mentor
The Board approved Julie Lipton as the new teacher mentor for Eileen Applegate, P/T Special Education Teacher, at a fee of $550, to be paid by the mentee to the mentor through the school district for the duration of the program.

e. Additional Compensation
The Board approved the following Additional Compensation:

<table>
<thead>
<tr>
<th>Duty</th>
<th>Staff Member</th>
<th>Date/Hours</th>
<th>Rate of Pay</th>
</tr>
</thead>
<tbody>
<tr>
<td>DP AM Rolling Car Duty</td>
<td>Beth Brister</td>
<td>Monday through Friday 8:20 - 8:30 am</td>
<td>$35./hr each</td>
</tr>
<tr>
<td></td>
<td>Shellie Miller</td>
<td>9/21 &amp; 22/16 - 4 hrs LLI 9/23/16 - 0.5 hr Teacher coverage 9/26/16 - 1 hr. Faculty meeting 9/28/16 - 2 hrs. Touch Math Trng 10/4-5/16 - 4 hrs Framing Your Thoughts TOTAL: 11.5 hrs</td>
<td>$35/hr = $402.50</td>
</tr>
<tr>
<td>Professional Development</td>
<td>Meaghan Cavanaugh</td>
<td>9/23/16 - 0.5 hr Teacher coverage 9/26/16 - 1 hr. Faculty meeting 9/28/16 - 2 hrs. Touch Math Trng 10/4-5/16 - 4 hrs Framing Your Thoughts TOTAL: 11.5 hrs</td>
<td>$35/hr = $402.50</td>
</tr>
<tr>
<td>Title I ELA/Math teachers for the Rumson 2016-2017 PAC Program</td>
<td>Jamie Friedman 1. Oct. 17 &amp; 18, 2016 3:15 - 5:15PM - 4 hours total 2. Oct. 24, 2016 - May 12, 2017 Mondays - Thursdays, excluding early dismissal and PARCC days, 3:15 - 4:30PM plus prep time, Up to 7 hours per week</td>
<td>1. $35/hour 2. $50.33/hour</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Jessica Hawkins</td>
<td>1. Oct. 17 &amp; 18, 2016 3:15 - 5:15PM - 4 hours total 2. Oct. 24, 2016 - May 12, 2017 Mondays - Thursdays, excluding early dismissal and PARCC days, 3:15 - 4:30PM plus prep time, Up to 7 hours per week</td>
<td>1. $35/hour 2. $50.33/hour</td>
</tr>
</tbody>
</table>

f. Class Trip
The Board approved the following class trip:

<table>
<thead>
<tr>
<th>Class</th>
<th>Location of Trip</th>
<th>Date</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>LLD Class (4 students)</td>
<td>Life Skills trip to Delicious Orchards, Colts Neck, NJ</td>
<td>10/21/16</td>
<td>Transportation cost of $300 paid by PTO</td>
</tr>
<tr>
<td>8th Grade (10 students) Public speaking JET</td>
<td>1. Lincoln Center, NY 2. McLoons, Asbury Park</td>
<td>1.11/17/16</td>
<td>$110/student for both dates Bus acquired by NJ Shore Consortium for both dates</td>
</tr>
<tr>
<td>Grade 2</td>
<td>Wemrock Orchards, Freehold, NJ</td>
<td>10/27/16</td>
<td>$20/Student</td>
</tr>
</tbody>
</table>
g. **Coaching Requests**
   1. The Board approved the request from **Nicholas Varanelli, Teacher**, to coach Football at Red Bank Catholic High School after school hours for the 16-17 school year.
   2. The Board approved the request from **John Bellavance, Teacher**, to coach Football at Rumson-Fair Haven Regional High School for the 16-17 school year.

h. **Contracted Professional Services**
   The Board approved contracting professional services of **Vivian Attanasio, Verbal Behavior Analyst** at $120 per hour for up to 10 hours per week retroactive to July 1, 2016 through December 31, 2016 for student ID#3121299199.

i. **Compensation Adjustment**
   The Board approved compensation adjustment for **Jenn Crow**, 29 hours at the CBA salary rate of $50.33 for the completion of guidance work in July and August 2016.

j. **Employment Contract Adjustment**
   The Board approved addendum to **Pamela Mannion** employment contract for 2016-2017 contingent upon receipt of documentation.

k. **Educational Stability Liaison**
   The Board appointed Mr. Michael Snyder as the District Educational Stability Liaison.

l. **Suicide Intervention Team**
   The Board approved the members of the **Suicide Intervention Team:**
   - Michael Snyder
   - Jessica Piernik
   - Nancy Pearson
   - Arlene Troynousky
   - Spencer Austin
   - Sandy Self
   - Maria Montanez
   - Krisanne Zajac
   - Lucrezia Holmes

13. **Finance and Facilities Committee**
   - **Report of Meeting**
   - The Board approved the following consent agenda items (a-i) upon the recommendation of the Superintendent:
     - **Moved:** Mrs. Simons  **Seconded:** Mrs. Melia
     - **Discussion:** N/A
     - **Roll Call Vote:**  **AYES:** 8  **Absent:** Mr. Binns
   a. **Bills & Claims**
      The Board approved the October 19, 2016 bills presented for payment as per the attached Bills & Claims and hand check list plus Cafeteria Expense in the amount of **$49,599.22.**
   b. **Board Secretary’s Report**
      The Board accepted the Board Secretary’s Report to the Board of Education for the month ending September 30, 2016 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has yet to be reconciled with PANDA, LLC Reconciliation Service.
   c. **Transfers**
      The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2016-2017 budget. See attached.
d. **Board Secretary’s Monthly Certification**
The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:
Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

___________________________________________
Board Secretary Date

e. **Monthly Certification Budgetary Major Account Fund Status Report**
The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report:
RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of October 19, 2016 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. **Travel and Related Expenses**
The Board approved the following Travel and Related Expenses:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Event / Location</th>
<th>Cost</th>
<th>Mileage /cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lucrezia Holmes</td>
<td>10/25/16</td>
<td>American Red Cross/First Aid/CPR/AED Instructor/Tinton Falls</td>
<td>$300</td>
<td>$5.33</td>
</tr>
<tr>
<td></td>
<td>10/26/16</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Janet Scratchley</td>
<td>10/7/16</td>
<td>Mock Trial Training</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Krisanne Zajac</td>
<td>11/28/16</td>
<td>Lifeline Training, RFHHS</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Nancy Pearson</td>
<td>11/29/16</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Mike Snyder</td>
<td>11/30/16</td>
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<td></td>
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<tr>
<td>Maria Montanez</td>
<td></td>
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<tr>
<td>Arlene Troyrousksky</td>
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</tr>
<tr>
<td>Lucrezia Holmes</td>
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<tr>
<td>Jessica Piernik</td>
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<tr>
<td>Spencer Austin</td>
<td></td>
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<tr>
<td>Nancy Kelly</td>
<td>10/13/16</td>
<td>NJKEA/Kindergarten Seminars</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td>12/09/16</td>
<td></td>
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<tr>
<td></td>
<td>02/09/17</td>
<td></td>
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<tr>
<td></td>
<td>03/30/17</td>
<td></td>
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<tr>
<td></td>
<td>05/18/17</td>
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</table>

 g. **Comprehensive Maintenance Plan**
The Board approved the following resolution for submission of the Comprehensive Maintenance Plan and M-1:
WHEREAS, the Department of Education requires New Jersey Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and
WHEREAS, the required maintenance activities as listed in the attached documents for the school facilities of the Rumson School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep the school facilities open and safe for use or in their original condition and to keep their system warranties valid,
NOW THEREFORE BE IT RESOLVED, that the Rumson Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 for the Rumson School District in compliance with the Department of Education requirements.

h. Facilities Checklist
   The Board approved the NJDOE Health and Safety Evaluation of School Buildings’ Checklists for the Deane Porter and Forrestdale Schools

i. Idle-Free New Jersey
   The Board approved the Idle-Free New Jersey No-Idling Resolution for Schools.

14. Planning Committee
   ● Report of Meeting

15. Policy Committee
   ● Report of Meeting
   ● The Board approved the following consent agenda item (a) upon the recommendation of the Superintendent:
     Moved: Mrs. Swain  Seconded: Mrs. Simons
     Discussion: N/A  Absent: Mr. Binns
     Roll Call Vote: AYES: 8

a. New and revised Policies/Regulations
   The Board approved 2nd reading on the following new/revised policies and regulations:
   P/R 2340  Field Trips
   P 2360  Use of Technology
   R 2415.20  No Child Left Behind Complaints
   P/R 2417  Student Intervention and Referral Services
   R 2432  School Sponsored Publications
   R2510  Adoption of Textbooks
   P 2551  Musical Instruments
   R 2431.2  Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural team or squad
   R 2431.1  Emergency Procedures for Athletic Practices and Competitions
   P 2110  Philosophy of Education/District Mission Statement
   R 2430  Co-Curricular Activities
   R 2460.1  Special Education - Location, Identification, and Referral
   P 8454  Management of Pediculosis

16. New Business
   ● NJSBA/GSCS Delegate report
   ● PTO Liaison report
   ● REF Liaison report
17. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

18. **Executive Session**

**RECOMMENDATION**

The Board approved the following resolution at 7:45 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mrs. Swain  
Seconded: Dr. Jones

Discussion: N/A  
Absent: Mr. Binns

All in Favor: AYES: 8

19. **Roll Call upon return to public session at 8:00 p.m.**

Mrs. Beyer  Present  
Mr. Binns  Absent

Dr. Connors  Present  
Dr. Jones  Present  
Mrs. MacGillis  Present  
Mrs. O’Connor  Present  
Mrs. Simons  Present  
Mrs. Swain  Present

20. **Adjournment**

Motion to adjourn the meeting at 8:01 p.m.

Moved: Mrs. O’Connor  
Seconded: Mrs. Simons

Roll Call: AYES: 8