



Board Meeting Minutes

Date: Wednesday, October 18, 2023
Time: 7:00 pm - BOE Presentation
7:30 pm - Regular Board Meeting to follow
Location: Multi-Purpose Auditorium

1. **Call to order**

The meeting was called to order by the Board President at 7:07 p.m., in the Multi-Purpose Auditorium, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press, Two River Times, Rumson Borough Hall and the Oceanic Library, and an agenda has been posted on the Rumson School District website.

4. **Roll Call**

Mrs. DeSena	Present (7:08 pm)	Mrs. Markiewicz	Present (7:26 pm)	Mrs. Scoble	Present (7:09 pm)
Mrs. Finney	Present	Mr. McManus	Present	Mrs. Smith	Present
Dr. Jones	Present	Mrs. Sahadi	Present	Mrs. Swain	Present

5. **BOE Professional Development - 2023 NJSLA Presented by Mrs. Vera Ridoux & Dr. John Bormann**

6. **Welcome Visitors**

7. **Communications**

To permit the fair and orderly expression of comments, on agenda items, we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Correspondence - None**

9. **Approval of Minutes**

RECOMMENDATION

Approved the following minutes:

September 27, 2023 - Regular meeting minutes

Moved: Mrs. Swain **Seconded:** Mr. McManus

All in Favor: AYES: 9

10. Report of the Superintendent

The Superintendent will report on the following activities and events:

- **Presentation of the 22-23 Anti-Bullying Bill of Rights Act Self-Assessment**
- **School Suspension List-** for the period of September 28, 2023–October 18, 2023

Deane-Porter	Forrestdale	District
0	0	0

- **Enrollment -** as of October 18, 2023

Deane-Porter	Forrestdale	District
394	525	919

- **Acceptance of Safety and Security Drill Report**

Accepted the Safety and Security Drill Report for September 28, 2023 to October 18, 2023

School	Type of Drill	Occupants Involved	Date and Time
DP/FD	Fire Drill	All staff and students	10/10/23 - 9:00 am
DP/FD	Afterschool Fire Drill	All afterschool staff and students	10/13/23 - 3:30 pm
DP/FD	Active Shooter Lockdown Drill	All staff and students	10/18/23 - 10:15 am

- **SSDS/HIB Report Presentation**

Presented the School Safety Data System (SSDS) report for Sept. 28, 2023 - Oct. 18, 2023

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in HIB Investigation	0	0	0	NA

Approved the following consent agenda item (a), upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Scoble

All in favor: AYES: 9

a. SSDS /HIB Report Approval

Approved the Student Safety Data System (SSDS) report for August 24, 2023 - Sept. 27, 2023

Incidents	Forrestdale	Deane-Porter	District	Incident #
# of total SSDS Incidents	0	0	0	NA
# of HIB Investigations	0	0	0	NA
# of HIB Incidents determined	0	0	0	NA
# of Principal Determinations not resulting in HIB Investigation	0	0	0	NA

11. Education Committee

- **Report of Meeting - No meeting held**
- **Approved the following consent agenda items (a-g), upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Scoble

Roll Call Vote: AYES: 9

a. School Safety and Security Plan Annual Review SOA

Approved the School Safety and Security Plan Annual Review SOA

b. 22-23 Anti-Bullying Bill of Rights Act Self-Assessment

Approved submission of the 22-23 Anti-Bullying Bill of Rights Act Self-Assessment for the Rumson School District, Forrestdale School and Deane-Porter School.

c. Outside Providers / Evaluators

Approved the following outside providers / evaluators:

Name / Business	Certification Expiration
Kristen Foley Spectrum Behavioral Services	3/31/2025
Adam Krass Assistive Technology Professional	12/31/2024
East Bay Educational Testing	Certified (no expiration)

d. AAC Device Training / Consultation

Approved **AAC Device Training/Consultation** with Donna Kennedy from Integrated Speech Pathology for the 2023-2024 school year for student ID#243615 for up to 6 hours @ \$140/hr = \$840.00.

e. School Events / Fundraisers

Approved the following school events / fundraisers:

Grade / Teacher	Event / Fundraiser	Date(s)	Location
Class of 2024 Tricia Zifchak	Cups and Cakes Pie Sale	11/01 - 11/15/23	NA
Class of 2024 Tricia Zifchak	Meadow Farms Wrapping Paper Sale	10/23 - 11/13/23	NA
Gr. 3 Leadership Club Jennie Lucci	<ol style="list-style-type: none"> 1. November -Veteran’s Club/RFH - Halloween Candy collection for the troops 2. December - Giving Tree Ornament for DP Lobby 3. January - “Soup’er Bowl” food collection for Lunch Break of Red Bank 4. February - Boomergrams Valentines Day 5. March - Read Across America Bridge of Books donation 6. March - Annual Nicholas Creamery Ice Cream Wars 	10/31 - 3/31/23	Deane-Porter

f. Class Trips

Approved the following class trips:

Class / Staff / Parents	Parent Paid Cost
<u>Grade 8 Class Trip Staff</u> Dave Dallas Suzanne Mauri Caroline DeWyngaert Suzanne Deegan Kate Sullivan D.J. Martino	\$20/student
<u>Kdg Class Trip Staff</u> Sarah Stanziola Rachel Hayes Brook Huff Jennie Lucci Gina Strack Karen Newman Nancy Kelly Jen O'Connell Krisanne Zajac	\$38/student
<u>Grade 7 Class Trip Parents</u> Mr. Baldino Mr. Chaves Mr. Fithian Mr. Milsom Mr. Kennedy Mr. Kirk Mr. MacLeod Mr. DeGirolamo Mr. Heath Mr. Duque Mrs. Lane Mrs. Corridon Mrs. Readling Mrs. Lastorino Mrs. Robinson Mrs. Saad Mrs. Wark <u>Pending Criminal History Approval:</u> Mr. Oels	NA

12. Personnel Committee

- **Report of Meeting - No meeting held**
- **Approved the following consent agenda items (a- e), upon the recommendation of the Superintendent:**

Moved: Mrs. Swain **Seconded:** Mrs. Scoble

Roll Call Vote: AYES: 9

a. Rescinded Permanent Substitute

Approved rescinding **Martina Scarrone** as a Permanent Substitute in the Rumson School District, effective October 19, 2023.

b. Permanent Substitute Appointment

Approved independently contracting **Laura Tagerty** hired from and to be paid by ESS at the rate of \$150/day as a permanent substitute during the 23-24 school year. This is for a time to be determined by the Board of Education and the time served in this position does not contribute toward acquiring tenure.

c. 23-24 Extra/Co-Curricular Appointments

Approved the following 23-24 Extra-Curricular Appointments:

Staff Member	Club/Sport	TIME	RATE OF PAY
Teddy Sourlis	Gr. 6-8 Boys Basketball Coach	23-24 Basketball Season	\$4,770/season
Ed Downey Carol Tagliarini	Rumson After School Academy substitute	AS NEEDED	\$65/day AS NEEDED

d. Personal / Unpaid Day Request

Approved the following unpaid day request:

Staff Member	Date(s) Requested	Unpaid / Less Sub pay
Carol Tagliarini	11/08/23	Unpaid day.

e. Additional Compensation

Approved the following additional compensation: (*retroactive approval)

Staff Member	Date(s)	Event/Duty - Location	Hours / Amount Paid
Bob VanDeBoe	Aug. 30, 2023*	Rock Wall Set Up & Closet Clean Out	Up to 7 hrs @ \$40/hr = \$280
Jennifer Gibbons Principal	NA	NA	2 nights @ \$480.84/night = \$961.68
Police Officers: Bryan Dougherty Mike Berger	NA	NA	NA
Kristen Downs Sommer VanDeBoe Kathryn Eagles Basil Henning Samantha Johnson Keith Laviola Justine Otero Meg Rady Lauren Smith Megan Gallagher Karin Masina, Nurse	NA	NA	2 nights @ \$180/night = \$360 each
John Lebitsch	NA	NA	\$400

13. Finance and Facilities Committee

- Report of Meeting - No meeting held
 - Approved the following consent agenda items (a-h), upon the recommendation of the Superintendent:
- Moved: Mrs. Swain Seconded: Mrs. Scoble
Roll Call Vote: AYES: 9

a. Bills & Claims

1. Approved the October 18, 2023 bills presented for payment as per the attached Bills & Claims and hand check list.

Fund 11	\$ 363,023.38
Fund 12	\$ 3,399.82
Fund 20	\$ 236,264.20
Fund 60	\$ 68,549.45
Fund 61	\$ <u>465.41</u>
Total	\$ 671,702.26

2. Approved the following gross payroll expenses:

October 15, 2023	\$ 571,746.76
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b. Board Secretary’s Report

Accepted the Board Secretary’s Report to the Board of Education for the month ending September 30, 2023 including a report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

Approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2023-2024 budget.

d. Board Secretary’s Monthly Certification

Accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of September 30, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

Accepted The Monthly Certification Budgetary Major Account Fund Status Report:

RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of September 30, 2023 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses / Professional Development

Approved the travel and related expenses/Professional Development, as follows: (*retroactive approval)

Name	Date	Event / Location	Cost	R/T mileage cost
Denise McCarthy JoAnn Welsh	10/16/23*	Session II: NJFLA & Federal Family and Medical Leave Act PD Program Ocean County College, Toms River, NJ	\$145 each	NA
Lisa Jacobowitz Rebecca Roberts Sommer VanDeBoe	10/20/22	AMTNJ Annual Math Conference, Brookdale CC, Lincroft NJ	\$215 each	NA
John Lebitsch Kyle Sheehan Matt Miranda	10/17/23*	VPA Vertical Articulation at RFH	NA	NA
Jess Piernik	9/29/23*	Systems That Care, Monmouth Cares Inc., West Long Branch NJ	NA	NA

g. Facility Use

Approved the following facility use requests:

Organization / Name	Use Request	Date(s) /Time (s)	Location	Fees
Natalie Carroll	Paris Trip meeting	Oct. 19, 2023 @ 5:00-6:00 pm	FD Rm 406	NA
RFH AYC Cheerleading Heather Olivo	Competition Practice	Oct. 23, 25, 30, 2023 Nov. 01, 13, 15, 16, 17, 2023 5:30 - 7:30 pm	DP Gym	NA
Rumson Recreation Charlie Hoffman	After School Acting Class	Dec. 1, 8, 15, 2023 3:05 - 4:05 pm	DP Gym	NA
Rumson Recreation Charlie Hoffman	After School Creative Writing Class	Nov. 15, 29, 2023 Dec. 1, 2023 3:05 - 4:05 pm	FD Cafeteria	NA

h. Comprehensive Maintenance Plan / M-1

Approved the submission of the **Comprehensive Maintenance Plan and M-1** form for the Rumson School District in compliance with the Department of Education Requirements.

14. Planning Committee

- **Report of Meeting - No meeting held**

15. Policy Committee

- **Report of Meeting - No meeting held**

16. New Business - None

17. Communications

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all question

18. Executive Session - Not Needed

19. Roll Call - Not Needed

20. Adjournment

The meeting adjourned at 7:56 pm

Moved: Mrs. Swain Seconded: Mrs. Scoble

Roll Call: AYES: 9

Respectfully submitted by,

Denise McCarthy, SBA/BS

Dated: 10/19/23