

RUMSON BOARD OF EDUCATION

Rumson, New Jersey

Board Meeting Minutes

Date: Wednesday, January 27, 2016
Time: 6:30 pm BOE PD Workshop - 7:30 p.m. Regular Meeting
Location: Higgins Library, Forrestdale School

1. **Call to Order**

The meeting was called to order by the Board President at 6:35 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present (7:30 pm)	Mrs. Melia	Present	Mrs. Swain	Absent

Others present: Dr. Bormann, Superintendent; Ms. Allen, SBA/BS; Mrs. Volpe, Sup. of Curr., Inst. & Assessments; Athina Cornell, Esq., School Board Attorney; and the public.

5. **Board of Education Professional Development Workshop – 2015 PARCC Score Report presentation.**

6. **Welcome of Visitors**

7. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. **Correspondence** - None

9. **Approval of Minutes**

RECOMMENDATION

The Board approved the following minutes:

- December 16, 2015 Regular & Executive Session Meeting Minutes
- January 6, 2016 Organization Meeting Minutes

Moved: Dr. Jones **Seconded: Mrs. Simons**

Discussion: None

Roll Call: AYES: 8 **Absent: Mrs. Swain**

10. **Report of the Superintendent**

The Superintendent reported on the following activities and events:

- **Recognition** – Dr. Bormann recognized Bridget Albrizio for her Excellence in Literacy.
- **2016 Teachers of the Year Recognition** – Teachers of the Year Mrs. Bridget Albrizio, Deane-Porter and Ms. Brittaney Flynn, Forrestdale were recognized by the Board, the Superintendent and the PTO.
- **Recognition of New Jersey School Boards Month** - January 2016 – Dr. Bormann recognized the Board of Education.

- **School Suspension List** – as of January 27, 2016

School	Sept. 2015	Oct. 2015	Nov. 2015	Dec. 2015	Jan. 2016
Deane-Porter	0	0	0	0	0
Forrestdale	0	0	0	1	1

- **Enrollment** – as of January 27, 2016

Deane-Porter Enrollment	Forrestdale Enrollment
410	556

The Board approved following consent agenda items (a-c) to be approved upon the recommendation of the Superintendent:

Moved: Mr. Binns Seconded: Mrs. Simons

Discussion: None

Roll Call: AYES: 8 Absent: Mrs. Swain

- a. **Acceptance of Safety and Security Report**

The Board accepted the Safety and Security Report for January 2016:

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Fire Drill	All Staff & Students	1/13/16 – 9:30 am
DP & FD	Non-Emergent AED	All Staff & Students	1/28/16 – 1:05 pm

- b. **EVVRS / HIB-ITP Period 1 Report**

The Board accepted submission of the EVVRS HIB-ITP – Electronic Violence and Vandalism Report (EVVRS) and the Harassment, Intimidation and Bullying – Investigations, Trainings and Programs [HIB-ITP] report for the period of July 1, 2015 - Dec. 31, 2015, as follows:

RUMSON SCHOOL DISTRICT EVVRS / HIB-ITP PERIOD 1 REPORT
(July 1, 2015 – Dec. 31, 2015)

School	Forrestdale	Deane Porter	District
# of Total EVVRS Incidents	1	0	1
# of HIB Investigations	0	0	0
# of HIB Incidents determined	0	0	0

HIB-ITP

District Level Trainings and Programs	School Level Trainings and Programs
Mandatory all staff training on Anti-Bullying Bill of Rights -- NJ via GCN	Week of Respect [10/5-10/9]
District Policy Review - All staff required to read/sign off on 5512 - Harassment, Intimidation, and Bullying	School Violence Awareness Week [10/19-23] = "Peace Week" at DP
Substitutes - All new subs trained on Anti-Bullying Bill of Rights -- NJ via GCN and sign off on District Policy 5512 - Harassment, Intimidation, and Bullying	National Day of Service [9/11/15]
Parent Academies [10/26 Character Ed; 12/7 Drugs & Alcohol]	Morning Meeting Initiative [Sept.-Dec.]
	NJ Bar Foundation - 6 lessons [Sept-Dec]
	School Climate Survey [10/19/15]
	Parent Newsletters [10/9, 10/30, 11/4]
	PRIDE resources via Google Classroom [Nov-Dec]

- c. **EVVRS / HIB Report**

The Board accepted the Harassment, Intimidation and Bullying (HIB) report for the month of December 2015.

RUMSON SCHOOL DISTRICT HIB SUMMARY December 2015 (Dec. 12, 2015 – Jan 22, 2016)

School	Forrestdale	Deane Porter	District
# of Total EVVRS Incidents	1	0	1
# of HIB Investigations	1	0	1
# of HIB Incidents determined	0	0	0

11. **Education Committee (Consent Agenda items a-e)**

- **Report of Meeting** – Dr. Jones reported on the committee meeting held on January 20, 2016.
- **The Board approved the following consent agenda item being presented for approval:**

Moved: Mrs. Beyer **Seconded:** Mrs. Simons

Discussion: None

Roll Call Vote: AYES: 8 **Absent:** Mrs. Swain

a. Field Trip Request

The Board approved the following field trip:

Teachers Attending	Grade / Location / Transportation	Date / Time	Cost to Student
Aimee Humbert Brittaney Flynn Heather Mutto Meghan Kain Janet Scratchley Sloane Lobell Nick Varanelli Vikki Iasparro Sandy Pignataro Maria Montanez	- Grade 5 - Robert J. Collins Arena at Brookdale Community College, Center for Holocaust, Human Rights, and Genocide Education 34 th Annual Colloquium. - Shamrock School Bus Company	5/11/16 Leaving: 8:50 am Returning: 1:00 pm	\$10.93/student

b. Settlement Agreement

BE IT RESOLVED, the Rumson Board of Education approved the confidential settlement agreement for student ID# 994106, and authorizes the Board President to execute the Settlement Agreement.

c. 15-16 School Calendar Revision

The Board approved revisions to the 2015-2016 Rumson School District Calendar.

d. 16-17 School Calendar Revision

The Board approved revisions to the 2016-2017 Rumson School District Calendar.

e. Home Instruction

The Board approved Home Instruction for a Grade 6 student for two (2) hours per week for a time to be determined.

12. **Personnel Committee (Consent Agenda – Items a-i)**

- **Report of Meeting** – Meeting was held on January 13, 2016.
- **The Board approved the following consent agenda items being presented for approval, upon the recommendation of the Superintendent:**

Moved: Dr. Connors **Seconded:** Mrs. Melia

Discussion: None

Roll Call: AYES: 8 **Absent:** Mrs. Swain

a. Appointments

Director for 2016 Camp Invention Summer Program

The Board approved the appointment of **Jessica Lee Piernik** as the Director for the 2016 Camp Invention Summer program in the Rumson School District for the weeks of: June 20 – June 24 and June 27- June 31, 2016. Salary will be paid by Camp Invention.

b. Substitutes

The Board approved the addition of the following substitute to the District Board Approved Substitute list:

Kathleen Fitzpatrick	Re: School Nurse Substitute
Nicole Del Colle	Re: Substitute Teacher
Colleen Fischer	Re: Substitute Teacher

c. Additional Compensation

The Board approved the following additional compensation. Staffing **TBD** will be reported retroactively at the next board meeting.

Staff Member	Event/Date	Hours/Rate of Pay	Total Cost
John Lebitsch	Holy Cross/FD Game / 2/04/16	Up to 4 hours @ \$35.00/hr	\$140.00
Susan Stypa	Responsive Classroom training – 3 days	2.5 hours/day x 3 days = 7.5 hours @ \$35/hour	\$262.50
TBD	Gr.6-8 Softball Coach (pending # of participants)	Spring Season	\$3,020.00
Nick Varanelli	Gr. 6-8 4 th Track Coach (pending # of participants)	Spring Season	\$3,020.00
TBD (1 more needed)	Gr. 6-8 Co-Baseball two Coaches	Coaches will split the stipend \$1,510 each	\$3,020 Total
TBD	Athletic Evaluator – Baseball	Up to 3 hrs. @ \$50.33/hr.	\$150.99
TBD	Athletic Evaluator – Softball (if needed)	Up to 3 hrs. @ \$50.33/hr.	\$150.99
K. Feyereisen J. Stahl S. Mauri C. Macioch S. Austin	NJHS – Faculty Council	Up to 6 hrs. @ \$50.33/hr. = 301.98 each	\$1,509.90 Total

d. Bulldog Pupil Achievement Club

The Board approved the appointment of the following for the 2015-2016 school year::

Assignment	Staff Members	Hours	Rate per hour
2015-2016 Title I Teachers as needed for Bulldog Pupil Achievement Club	Robyn Fortino [substitute]	Up to 4 hrs. each, per week	\$50.33

e. Affirmative Action Officers

The Board approved appointing Laurie Volpe and Michael Snyder as the district Affirmative Action Officers.

f. Affirmative Action Team

The Board approved appointing Laurie Volpe, Michael Snyder, Judge Ellis, Jessica Piernik and Spencer Austin as the Affirmative Action Team.

g. Comprehensive Equity Plan

The Board approved authorizing the Affirmative Action Team to do a Comprehensive Equity Plan needs assessment.

h. Chaperone Approval

The Board approved chaperones as follows (**retroactive approval):

Chaperones	Event/Date	Rate of Pay	Total Cost
John Lebitsch**	Grades 6, 7, 8 SGA Dance / 1-08-16	Up to 3 hrs @ \$50.33/hr	\$150.99
John Lebitsch	Pep Band Holy Cross Game / 2/04/16	Up to 4 hrs. @ \$50.33/hr.	\$201.32
Corinne Brennan, Kristen Kerstetter Aimee Humbert Megan Kain Sandy Pignataro Sloane Lobell	Drama Club – One (1) Evening performance 1/30/16 Two (2) matinee performances 1/28 & 29/16	Up to 3 hrs. @ \$50.33/hr = \$150.99 each	\$ 905.94

Up to six (6) chaperones TBD	FD Follies – 3/23/16	Up to 4 hrs. @ \$50.33/hr = \$201.32 each	\$ 1,207.92
Up to ten (10) chaperones TBD	Camp Bernie overnight trip June 8, 9, 10, 2016	2 nights @ \$109.94/night = \$219.88 each	\$2,198.80
Up to twelve (12) chaperones TBD	Washington DC overnight trip May 18, 19, 20, 2016	2 nights @ \$109.94/night = \$219.88 each	\$2,638.56

i. Travel and Related Expenses

The Board approved the following Travel and Related expenses: (retroactive approval *)

Staff Member	Date	Event	Cost	Est. r/t Mile/cost
John Bormann	1/28-29/16	Techspo 2016, Atlantic City, NJ	\$610.66 Reg. & Hotel	
Louis Pelissier	1/28-29/16	Techspo 2016, Atlantic City, NJ	\$470	348.8 @ \$0.31 = \$108.13
Laurie Volpe Mike Snyder	2/8/16 2/10/16 2/11/16	NJPSA Legal One Affirmative Action Officer Certificate Program / Monroe Twp.	\$450 each	57.8 / \$17.92 each day, \$53.76 total [each]
Laurie Volpe	1/19/16*	PARCC Data workshop / Monroe Twp.	\$135	57.8 / \$17.92
John Lebitsch Valerie Wagner	2/19/16	NJMEA Annual Conference / East Brunswick	\$200 each	70.4 / \$21.82 each
Lisa Spillane Eldridge Kristen Kerstetter	2/25/16	Executive Functioning Workshop / Eatontown	\$219 each	19.6 / \$6.08 each
Mark Panas Liz Waters	2/26/16	EpiSTEMology Workshop / Bradley Beach	NA	27.8 / \$8.62
Deb Tomaino	3/9/16	NJSHA/NJIDA Conference / Garwood	\$180	71.6 / \$22.20
Jill Socha	4/6/16	Conflict Resolution Workshop New Brunswick	NA	68.0 / \$21.08

13. Finance and Facilities Committee (Consent Agenda Items – a-h)

- **Report of Meeting** – Mrs. Melia reported on the meeting held on January 20, 2016.
- **The Board approved the following consent agenda items being presented for approval:**

Moved: Mrs. Beyer **Seconded:** Dr. Jones

Discussion: None

Roll Call Vote: **AYES: 8** **Absent:** Mrs. Swain

a. 2015 Comprehensive Annual Finance Report (CAFR)

The Board approved accepting the CAFR of the Rumson School District for the 2014-2015 fiscal year; and be it further resolved to approve the Corrective Action Plan (CAP) for one audit recommendation and to submit the CAP, the audit synopsis, and the certified minutes to the Monmouth County Executive County Superintendent's office at the New Jersey Dept. of Education as required.

b. Professional Services

The Board approved accepting the donation of professional services from Tom Famulary, to act as our agent in the sale of property.

c. Bills & Claims

The Board approved the January 2016 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of **\$35,957.01.**

d. Board Secretary's Report

The Board approved accepting the Board Secretary's Report to the Board of Education for the month ending December 31, 2015 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

e. Transfers

The Board ratified transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

f. Board Secretary’s Monthly Certification

The Board approved accepting the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of January 27, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary Date

g. Monthly Certification Budgetary Major Account Fund Status Report

The Board approved accepting The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of January 27, 2016 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

h. Request for SEMI Waiver

The Board approved the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance WAIVER with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 school year; and

WHEREAS, the Rumson Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2016-2017 school year.

NOW THEREFORE BE IT RESOLVED, that the Rumson Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J. A. C. 6A:23A-5.3 for 2016-2017

14. Planning Committee

- **Report of meeting** - District Branding Meeting 2/01/16.

15. Policy Committee (Consent agenda items a & b)

- **Report of meeting** - Dr. Connors reported on the meeting held on January 6, 2016.
- **The Board approved the following consent agenda items presented for approval upon the recommendation of the Superintendent:**

Moved: Mrs. Beyer **Seconded:** Mrs. Melia

Discussion: None

Roll Call Vote: AYES: 8 **Absent:** Mrs. Swain

a) 2nd Reading and Adoption

The Board approved the 2nd reading and adoption of Policy 8505-Wellness Policy Nutrient Standards for Meals and Other Foods.

b) 1st Reading

The Board approved the 1st reading of the following revised policies & regulations:

- Policy & Reg. 1240 – Evaluation of the Superintendent
- Policy & Reg. 3221 - Evaluation of Teachers
- Policy & Reg. 3222 – Evaluation of Teaching Staff Members, Excluding Teachers
- Policy & Reg. 3223 – Evaluation of Administrators, excluding Principal, Vice Principal, Assistant Principal
- Policy & Reg. 3224 – Evaluation of Principals, Vice Principals, Assistant Principals
- Policy 3431.1 (teachers) Family Leave
- Policy 4431.1 (support staff) Family Leave
- Policy - 5516 – Use of Electronic Communication and Recording Devices
- Policy 5337 – Service Animals

16. **New Business**

- **NJSBA/GSCS Delegate report**
- **PTO Liason report**
- **REF Liason report**

17. **Communications**

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

18. **Executive Session**

RECOMMENDATION:

The Board approved the following resolution at 9:05 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Non-resident tuition
- Residency
- Contract Negotiations

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.

Moved: Dr. Jones

Seconded: Mrs. Simons

All in favor: AYES: 8

Absent: Mrs. Swain

19. **Roll Call upon return to public session at 9:25 p.m.**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	Present	Mrs. MacGillis	Present	Mrs. Simons	Present
Dr. Connors	Present	Mrs. Melia	Present	Mrs. Swain	Absent

20. **Adjournment**

Motion to adjourn the meeting at 9:30 p.m.

Moved:

Seconded: Dr. Jones

All in favor: AYES: 8

Absent: Mrs. Swain

Respectively Submitted,

Ms. Debra Allen, SBA/BS