



Board Meeting Minutes

Date: Wednesday, January 24, 2018
Time: 7:00 -7:30 p.m. Teacher of the Year Recognition
7:30 pm Regular Meeting
Location: Higgins Library, Forrestdale School

1. Call to order

The meeting was called to order by the Board President at 7:01 p.m. in the Higgins Library of the Forrestdale School, Rumson, New Jersey

2. Pledge of Allegiance

3. Notice of Meeting

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times and an agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. Roll Call

Mrs. Beyer	Absent (Arrived 8:45)	Dr. Connors	Present	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Present
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Present

5. Recognition for the following:

- NJ School Board Recognition Month - January 2018

Resolution for NJ School Board Recognition month read by Dr. Bormann

WHEREAS, the New Jersey State Board of Education, which adopts the administrative code to implement state education law, has established rigorous standards through its promulgation of the New Jersey Student Learning Standards, which set the expectations of academic achievement for nearly 1.4 million public schoolchildren; and

WHEREAS, New Jersey's locally elected and appointed boards of education play a vital role in ensuring that their local school districts meet state standards and adhere to all code provisions, with the goal of providing an outstanding education to prepare all students for college and the workplace and to enable them to compete in a global economy; and

WHEREAS, New Jersey's 5,000 non-partisan local board of education members and charter school trustees are public servants who dedicate their time, without pay or benefit, to the oversight of school district operations, sound financial practices, comprehensive policies, curriculum, staffing, and the well-being and academic achievement of all students in the district; and

WHEREAS, the efforts of local boards of education, in conjunction with state education officials and local educators, have built a foundation of success that has led to New Jersey's status as a leader in student achievement, as evidenced by the National Assessment of Educational Progress scores; and

WHEREAS, the National School Boards Association and the New Jersey School Boards Association have declared January 2018 to be School Board Recognition Month; now, therefore, be it

RESOLVED, that the New Jersey State Board of Education recognizes the contributions of our state's local boards of education to the academic success of its public school students and expresses its sincere appreciation to local board of education members for their continued focus on the achievement of children throughout New Jersey; and be it further

RESOLVED, that the New Jersey State Board of Education encourages qualified New Jersey citizens to consider serving as members of their local school boards.

- Teachers/Educational Service Professionals of the Year
Deane-Porter TOY: Liz Waters
Forrestdale TOY: Meghan Kain
ESPOY: Jessica Piernik
- Shari Feeney presented the program and goals for Boomer the Therapy Dog.

6. Welcome of Visitors

Personnel

c. Appointment

F/T Special Education Teacher

RECOMMENDATION

The Board approved **Sani Chinedum Anekwe** as F/T Special Education Teacher at Step 1-2 MA prorated salary of \$54,400 of the CBA, to begin on January 18, 2018 through June 30, 2018 pending Criminal History Review approval through the emergent hire process and the mandatory pre-employment medical clearance.

Moved: Mrs. Simons

Seconded: Mrs. Simons

Roll Call: AYES: 8

Absent: Mrs. Beyer

7. Communications

To permit the fair and orderly expression of comments, on agenda items, we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The board is happy to listen to all comments, but this may not be the forum for any and all questions.

8. Correspondence - None

9. Approval of Minutes

RECOMMENDATION

The Board approved the following minutes:

- December 20, 2017 Regular & Executive Session Meeting Minutes
- January 3, 2018 Organization Meeting Minutes

Moved: Mrs. Melia

Seconded: Mrs. Simons

Roll Call: AYES: 8

Absent: Mrs. Beyer

10. Report of the Superintendent

The Superintendent reported on the following activities and events:

- Mid-Year update on goals:
 - Technology Plan
 - BOE Goals
 - District Goals
 - Professional Development Goals
 - Merit Goals
 - ESSA Goals

- School Suspension List - as of January 24, 2018

School	Sept. 2017	Oct. 2017	Nov. 2017	Dec. 2017	Jan. 2018
Deane-Porter	0	0	0	0	0
Forrestdale	0	0	0	3	2

- Enrollment - as of January 24, 2018

Deane-Porter	Forrestdale	District
408	626	1034

- **EVVRS/HIB REPORT PRESENTATION**

Presentation of the Harassment, Intimidation, and Bullying (HIB) report for Dec. 21, 2017 - Jan. 24, 2018.

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	0	1	1
# of HIB Incidents determined	0	0	0

The Board approved the following consent agenda items (a- d) to be approved upon the recommendation of the Superintendent:

Moved: Mr. Binns Seconded: Mrs. Swain

Roll Call: AYES: 8

- a. **Live Streaming MOU**

The Board approved submission of the **Live Streaming Memorandum of Understanding** addendum to the Memorandum of Agreement between the Rumson Borough School District and the Rumson Borough Police Dept. to the Monmouth County Executive County Superintendent.

- b. **Donation Acceptance**

The Board accepted the generous donation of **STEM kits and materials** for Deane-Porter and Forrestdale from the Collard Family.

- c. **Acceptance of Safety and Security Report**

The Board accepted the Safety and Security Report for January 2018

School	Type of Drill	Occupants Involved	Date and Time
DP & FD	Fire Drill	All Staff & Students	1/04/18 @ 2:15 pm
DP & FD	AED Drill	All Staff & Students	1/22/18 @ 10:00 am
DP & FD	Fire Drill	All Staff & Students	1/05/18 @ 3:25 pm
DP & FD	Non-emergent LD	All Staff & Students	1/17/18 @ 3:30 pm

d. **EVVRS/HIB REPORT APPROVAL**

The Board approved the Harassment, Intimidation, and Bullying (HIB) report for 11/15/17 - 12/20/17

Incidents	Forrestdale	Deane-Porter	District
# of total EVVRS Incidents	0	0	0
# of HIB Investigations	7	0	7
# of HIB Incidents determined	3	0	3

11. **Education Committee**

- Report of Meeting - Mr. Caldwell reported on the meeting held on 1/10/18.
- The Board approved the following consent agenda item (a- c) being presented for approval, upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mrs. Melia
 Roll Call: AYES: 8 Absent: Mrs. Beyer

a. **17-18 Pre-School Tuition Students**

The Board approved the following Pre-school Student:

# of Students	Tuition
Two (2) Students	\$1,500/yr Pro-rated tuition ea. = \$3,000

b. **Outside Evaluators**

The Board approved adding the following specialists to the approved list of Outside Evaluators:

Specialist	Location	Licence Exp.
Elizabeth Sheehy, Teacher of Blind	1541 Forrest Trail Circle Toms River, NJ 08753	NJ Standard Cert. Teacher of Blind
Mike Welter, Certified Orientation & Mobility Spec.	Shore Orientation & Mobility LLC 1 Jamie Ct., Neptune, NJ 07753	Exp. 9/30/2021

c. **Class Trip**

The Board approved the following class trip:

Class	Staff Attending	Location	Date	Cost to student
Gr. 4	M. Salowe L. Haldane L. Pomphrey E. Bagnell J. Wagner K. McGowan M. Montanez	Trenton State House, Old Barracks Museum	6/01/18 8:30 am -3:05 pm	\$35/student

12. Personnel Committee

- **Report of Meeting - Mrs. Melia reported on the meeting held on 1/10/18.**
- **The Board approved the following consent agenda items (a,b,d - i) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Dr. Connors

Roll Call: AYES: 8 Absent: Mrs. Beyer

a. **Leave of Absence Requests**

1. The Board approved the Family Medical Leave request from **Lisa Jacobowitz** to commence on 3/15/18 using 14 sick days to 4/11/18 and then using approx. 20 sick days following delivery from 4/12/18 to 5/09/18. NJFLA unpaid leave will commence on/or about 5/11/18 for 6 weeks to the end of the school year on 6/20/18. Return to work is anticipated for September 2018 for the 18-19 school year.
2. The Board approved the Family Medical Leave request from **Jessica Piernik** to commence on 3/19/18 using 18 sick days from 3/19/18 to 4/19/18 and then using approx. 20 sick days from 4/20/18 to 5/17/18. NJFLA unpaid leave will commence 5/18/18 to the end of the school year.
3. The Board approved the Family Medical Leave request from **Susan Strauss** to commence on 3/12/18 using approx. 19 sick days from 3/12/18 to 4/13/18 and then using approx. 20 sick days after delivery from 4/14/18 to 5/11/18. NJFLA unpaid will commence on or about 5/14/18 to the end of the school year. Return to work is anticipated for September 2018 for the 18-19 school year.
4. The Board approved the Family Medical Leave request from **Sandy Self** to commence on 2/20/18 and be out for 4 to 6 weeks using sick days to cover the time out, and planning to return on/or before April 9, 2018.
5. The Board retroactively approved Family Medical Leave request from **Sue Schoenfeld** beginning on 1/09/18 for a period of 6 to 8 weeks.
6. The Board retroactively approved Family Medical Leave request from **Chris Novelli** beginning on 1/02/18 to a time to be determined.
7. The Board retroactively approved Family Medical Leave request from **Meaghan Cavanaugh** beginning on 1/23/18 through on/or about 3/16/18, using 10 sick days.

b. **Resignation**

The Board accepted the resignation of **Mary Dugan**, 8th Gr. Math teacher, giving 60 days notice effective today, her last day of work to be on/or about March 28, 2018.

c. **Motion moved for approval after Item 6 on page 2.**

d. **Temporary Position Reassignment**

The Board retroactively approved the temporary position reassignment for **Aimee Dougherty** from Library Aide to Grade 3 Leave Replacement Teacher beginning on January 16, 2018 to a time to be determined, at the daily rate of \$200/day.

e. **Additional Compensation**

The Board approved the following additional compensation (*retroactive approval):

Name	Date	Event/Location	Hours/Amount paid
Lauren Krystopowicz	12/04/17	Utilized as Spec. Ed Teacher in Gr. 2 classroom	\$137.15 (diff. Between Step 1 BA and Aide)

Tricia Zifchak	Retroactive to 12/15/17	To Sub for door duty (Basketball) 4:00-5:30 pm	1.5 hrs @ OT rate of \$36.72/hr. = \$50.88
Joanna Minnis	1/22/18	Meeting regarding student ID#242626	2 hrs. @ \$39.82/hr = \$79.64
Sani Anekwe	1/29/18 to 6/20/18	Period 6 Lunch Duty FD	19 min @ \$50.33/hr = \$15.77/day up to 94 days TOTAL: \$1,482.38
Amy Lepping	Up to 20 hrs.	Working with students in Gr. 4-8 on Chhange center art installation.	Up to 20 hrs @ \$50.33/hr = \$1,006.60

f. 17-18 Extra-Curricular Appointments

The Board approved the following 17-18 Extra-Curricular appointment:

Name	School/Appointment	Grade Level	Stipend Paid
Tricia Zifchak	FD Student Gov. Assoc. (SGA)	Grades 6, 7, 8	Pro-rated to \$755/yr

g. Unpaid Leave request

The Board approved the following unpaid leave request:

Staff Member	Date
Liz Waters	2/09/18
Emily Bagnell	5/25/18
Mary Dugan	2/14/18

h. Bulldog Buddy

The Board approved the following bulldog buddy:

Staff Member	Bulldog Buddy
Sani Anekwe	Jamie Burns

i. Student Teacher Placement

The Board approved **Carlie Ann Till**, Monmouth University student, to complete 40 hours of student teaching field experience in a Grade 3 Inclusion or Special Ed classroom with Alyse Newman and Moira Barrett to begin upon criminal history review approval.

13. Finance and Facilities Committee

- **Report of Meeting - No meeting held.**
- **The Board approved the following consent agenda items (a - h) being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mrs. Swain Seconded: Mrs. Melia

Roll Call: AYES: 8 Absent: Mrs. Beyer

a. Bills & Claims

The Board approved the January 2018 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of **\$41,922.15**.

Fund 11	\$ 452,391.95
Fund 12	\$ 220.00
Fund 20	\$ 37,566.22
Fund 40	\$ 0.00
Fund 60	<u>\$ 41,922.15</u>
Total	\$ 532,100.32

b. Board Secretary’s Report

The Board accepted the Board Secretary’s Report to the Board of Education for the month ending December 31, 2017 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. Transfers

The Board approved the Board to ratify transfers made in the past 30 days by the Chief School Administrator within the 2017-2018 budget. See attached.

d. Board Secretary’s Monthly Certification

The Board accepted the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of January 24, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board Secretary

Date

e. Monthly Certification Budgetary Major Account Fund Status Report

The Board accepted The Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: That pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of January 24, 2018 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

f. Travel and Related Expenses

The Board approved the following travel and related expenses:

Name	Date	Event / Location	Cost	R/T Mileage/Cost
Nancy Pearson	2/2/18	Monmouth County MHAS Social Media workshop / CIACC / Neptune HS	NA	NA
John Bormann Vera Ridoux Louis Pellissier	2/26/18	Future Ready Schools NJ Certification Summit and Digital Learning Day / NJDOE / Bayshore MS, Middletown	NA	NA
Brittaney Flynn Dawn Cappetto	3/23/18	Master Gardener Workshop / Monmouth County / Freehold	\$25 ea	BF 20.8 rtm / \$6.45 DC Parking \$5
Valerie Wagner	2/22/18 2/23/18	NJ Music Educators’ Conference / NJMEA / East Brunswick	\$170	VW 100 rtm / \$31

Amanda O'Neill Meghan Kain	3/20/18	IXL Live! Workshop / IXL Learning / Bridgewater	\$75 ea	NA NA
Vera Ridoux John Bormann Suzanne Mauri	2/20/18	IXL Live! Workshop / IXL Learning / Mt. Laurel	\$75 ea	VR 74 rtm/ \$22.94 JB 67.2 rtm/ \$20.83 SM 33.6 rtm / \$22.69 SM Tolls = \$3.30
Jennifer Wargo	3/7/18 3/13/18	Google Level 1 Cert. Bootcamp / Kiker Learning / Matawan-Aberdeen Regional HS	\$75	61.2 rtm / \$18.97
Brittaney Flynn	3/13/18 3/14/18	NJSLA-S Elementary School Assessment Committee / NJDOE / New Brunswick	NA	NA - Reimbursed by State
James O'Brien	3/11/18 3/12/18 3/13/18	2018 NJSBGA Expo / NSPMA Conf., Harrah's Waterfront Conf. Center, Atlantic City, NJ	NA	Hotel: \$250.21 76 rtm \$23.56 Parking: \$15.00 Tolls: \$7.50
John Bormann Vera Ridoux	3/14/18 (9 - 1 pm)	Educators' Career Day, Monmouth University, W. Long Branch, NJ	NA	NA

g. Request for SEMI Waiver

The Board approved the following Resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance WAIVER with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019 school year; and

WHEREAS, the Rumson Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2017-2018 school year.

NOW THEREFORE BE IT RESOLVED, that the Rumson Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J. A. C. 6A:23A-5.3 for 2018-2019.

h. Use of Facilities

The Board approved the following facility use request:

Organization	Facility to be used	Date / Time
Rumson Mens Sunday Softball	FD Baseball Field	4/08/18 thru 8/26/18 - 9:00 am - 12:00 pm

14. Planning Committee

- **Report of Meeting - No meeting held.**

15. Policy Committee

- **Report of Meeting - No meeting held.**
- **The Board approved the following consent agenda item being presented for approval, upon the recommendation of the Superintendent:**

Moved: Mr. Binns Seconded: Mrs. Swain

Roll Call: AYES: 8 Absent: Mrs. Beyer

a. Second Reading and Adoption

The Board approved the second reading and adoption of the following new and updated policies and regulations:

- P2700 - Services to Non-Public School Students
- P&R 7100 - Long Range Facility Planning
- P&R 7102 - Site Selection and Acquisition
- P7130 - School Closing
- P7300 - Disposition of Property
- R7300.4 - Disposition of Federal Property
- P5111 - Eligibility of Resident-Nonresident pupils
- P8505 - Wellness Policy-Nutrient Standards

16. New Business

- **NJSBA/GSCS Delegate report**
- **PTO Liaison report - Upcoming Women's Tennis Event**
- **REF Liaison report**
- **Other - Dr. Bormann reported that Mrs. Feeney was selected as the Grand Marshall for the St. Patrick's Day Parade.**

17. Communications

To permit the fair and orderly expression of comments we ask for the public to:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

18. Executive Session

RECOMMENDATION

The Board approved the following resolution at 8:19 pm.

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- Personnel

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for nondisclosure no longer exist.

Moved: Mr. Binns Seconded: Mrs. Simons

All in Favor: AYES: 8 Absent: Mrs. Beyer

19. Roll Call upon return to public session at 8:45 p.m.

Mrs. Beyer	Present	Dr. Connors	Present	Mrs. Melia	Present
Mr. Binns	Present	Dr. Jones	Present	Mrs. Simons	Present
Mr. Caldwell	Present	Mrs. Markiewicz	Present	Mrs. Swain	Present

The following items (a-b) were approved upon return to open session, upon the recommendation of the Superintendent:

Moved: Mrs. Swain Seconded: Mr. Binns

All in Favor: AYES: 9

a. Administrative Leave Approval

The Board approved administrative leave for Staff Member ID #20671665 effective the afternoon of November 30, 2017 through December 19, 2017 in the amount of \$4,406.87.

b. Unpaid Leave Approval

The Board retroactively approved unpaid leave for Staff Member ID #20671665 for the afternoon of January 18, 2018 in the amount of \$176.28.

20. Adjournment

Motion to adjourn the meeting at 8:48 p.m.

All in Favor: AYES: 9

Respectfully submitted by,

Debra L. Allen, School Business Administrator/Board Secretary