

**RUMSON BOARD OF EDUCATION**  
Rumson, New Jersey

---

**Regular Board Meeting  
Minutes**

Date: Wednesday, July 29, 2015  
Time: 7:30 p.m.  
Location: Deane-Porter Cafeteria

1. **Call to order**

The meeting was called to order by the Board President at 7:43 p.m., in the Higgins Library of the Forrestdale School, Rumson, New Jersey.

2. **Pledge of Allegiance**

3. **Notice of Meeting**

Announcement of this meeting has been sent to the Asbury Park Press and the Two River Times, an Agenda has been posted in the Deane-Porter and Forrestdale Schools, Rumson Borough Hall and the Oceanic Library.

4. **Roll Call**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O'Connor	Present
Mr. Binns	8:15 pm	Mrs. MacGillis	Absent	Mrs. Simons	Present
Dr. Connors	Absent	Mrs. Melia	Present	Mrs. Swain	Absent

Also present were Dr. John Bormann, Superintendent; Denise Friedmann, SBA/Board Secretary; Anthony Sciarrillo, School Board Attorney, and the public.

5. **Welcome of Visitors**

6. **Communications** - None

7. **Correspondence** –

Motion to accept the following **correspondence**: (to the extent known)

- Gehan Kennedy                      Re: Tuition Student

8. **Approval of Minutes**

RECOMMENDATION:

The Board approved the following minutes:

- June 16, 2015 Regular meeting minutes
- June 18, 2015 Special meeting minutes, with the motion to adjourn being changed to M. Simons.

**Moved: Mrs. Simons                      Seconded: Mrs. Melia**

**Discussion: None**

**Roll Call: AYES: 5**

9. **Report of Superintendent**

a. **Annually the staff attendance for the previous school year is reported to the Board:**

2015-2016 Staff attendance rate at Deane-Porter was: 97.41%

2015-2016 Staff attendance rate at Forrestdale was: 97.16%

2015-2016 Staff attendance rate District-wide was 97.27%

b. **New Teacher Orientation (August 18, 19, 20, 2015)**

c. **Professional Days (Sept. 1, 2, 2015)**

d. **HIB Report**

The Board accepted the Harassment, Intimidation and Bullying (HIB) report for period of May 18 – June 8, 2015 as listed below, and discuss the HIB Report for the period of June 9 – July 17, 2015 in Executive Session.

**RUMSON SCHOOL DISTRICT HIB SUMMARY (May 18 – June 8, 2015)**

School	Forrestdale	Deane Porter	District
# of Total New Reports	1	0	1
# of Cases Closed	2	0	2
# of Cases Open	0	0	0
# of actual HIB cases	0	0	0

- e. **2014-2015 EVVRS Report Submission** – Dr. Bormann gave a presentation on the district Electronic Violence and Vandalism Report (EVVRS) for both reporting periods.

The Board approved submission of the 2014-2015 Electronic Violence & Vandalism Reporting System (EVVRS).

f. **School Calendar 15-16 (revised)**

The Board approved the revised 15-16 School Calendar.

**The Board approved the above consent agenda items (d - f) upon the recommendation of the Superintendent:**

**Moved: Mrs. Melia                      Seconded: Mrs. Beyer**

**Discussion: None**

**All in Favor: AYES: 5**

10. **Report of the Board**

- a. Education Committee - No meeting held.
- b. Facilities / Finance - No meeting held.
- c. Personnel Committee - No meeting held.
- d. Planning Committee - No meeting held.
- e. Policy Committee - No meeting held.

11. **Personnel** (Consent Agenda items a-c)

**Motion to approve the following consent agenda items which are being presented upon the recommendation of the Superintendent:**

**Moved: Dr. Jones                      Seconded: Mrs. Simons**

**Discussion: None**

**Roll Call: AYES: 5**

a. **Summer Work**

The Board approved the following additional compensation for Summer Work:

Staff Member	Event / Date	Payment/hour	Total
Maria Montanez Krisanne Zajac	Genesis Training – 8/11/15 – up to 5 days	\$35.00/hour each - for up to 30 hours each	\$2,100.00 Total cost
Michelle Devoy; Keith Laviola; Dan Morrone	Curriculum work to adjust pacing calendar for SS due to change in instr. schedule	\$35.00/hour each – up to 4 hours each	\$420.00 Total cost

b. **Substitute**

The Board approved the following addition to the 2015-2016 Board Approved Substitute List:

Joanna Mozino                      Teacher Substitute

**c. New Teacher Orientation**

The Board approved teachers for new teacher orientation workshop presentations on August 18, 19 & 20, 2015:

Staff Member	Position	Purpose	Date/Total Hour	Payment/hr	Total
B. Flynn	Bulldog Buddy for Megan Kain	New Teacher Orientation	8/19/15 - 6 hrs	\$35.00/hr	\$210.00
TBD	Grade 4 Teacher	New Teacher Orientation	8/19/15 – 6 hrs	\$35.00/hr	\$210.00
TBD	Basic Skills Teacher	New Teacher Orientation	8/19/15 – 6 hrs	\$35.00/hr	\$210.00

**12. Facilities and Operations** (Consent Agenda Items a-m)

**The Board approved the following consent agenda items being presented upon the recommendation of the Superintendent and the Business Administrator:**

**Moved: Dr. Jones                      Seconded: Mrs. Melia**

**Discussion: None**

**Roll Call: AYES: 5**

**a. Resolution Increasing the Bid Threshold—Qualified Purchasing Agent**

The Board approved the resolution Increasing the Bid Threshold – Qualified Purchasing Agent, as follows:

WHEREAS, **Denise Friedmann**, School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 has increased the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates, from \$36,000 to \$40,000;

NOW, THEREFORE BE IT RESOLVED that the (Name of Board of Education), pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes **Denise Friedmann** to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

**b. FD Change Orders**

The Board approved these change orders for Forrestdale Restroom Upgrades project as follows:

- Change Order #1 Solid surface countertops \$1,317.75
- Change Order #2 Ceiling Change/Nurse Suite \$2,598.75
- Change Order #3 Lighting \$693.00
- Change Order #4 Cabinet in Nurses Bathroom \$782.00
- Change Order #5 Three (3) additional bathroom vanities & Corian tops \$4,055.60

**c. MOCSSIF Safety Grant**

The Board approved applying for and accept an MOCSSIF Safety Grant award in the amount of \$1,377.

**d. NCLB Coordinator**

The Board approved appointment of **Laurie Volpe**, Supervisor of Curriculum, Instruction and HIB as the NCLB Coordinator.

**e. IDEA Coordinator**

The Board approved appointment of Michael Snyder, Supervisor of Special Services & Guidance as the IDEA Coordinator.

**f. After School Program**

The Board approved the Rumson After School Program to run five days per week from 3:05 to 5:30 p.m. for the 2015-2016 school year and to set the rates as follows:

- \$12.00 per day – non-monthly
- \$10.00 per day – monthly
- \$10.00 per day – multiple children

g. **After School Program Supervisors**

The Board approved appointment of Ken Grasso and Bob VanDeBoe as the After School Program Supervisors, compensation will be 90% of the total amount from # students x \$9/day.

h. **Facility Use 2015-2016**

The Board approved the attached facility use list and retroactively\* approve the following facility use:

Organization	Event/date/Time	Facility to be used
Rumson Recreation*	Summer Hoops rain location from 7/15/15 – 7/29/15 – Mon/Wed 6:00 – 10:00 pm	FD Gym

i. **Tuition Students**

The Board approved the following Tuition students for the 2015-2016 school year:

Name	Grade	Tuition
SL	Pre-School	\$2,500
AN	Pre-School	\$2,500
NJB	Pre-School	\$2,500
SID#7498790542	Grade 4	\$9,000

j. **Travel and Related Expenses**

The Board approved the following Travel and Related expenses (\*retroactive approval):

Staff Member	Date	Event/Location	Cost	Est. r/t Mile/cost
Shari Feeney* Amy Romano*	7/20-22/15	NJPSA Connected Educator Cert. Training, Monroe Twp, NJ	\$400 each = Total \$800.	
Denise Guerci	7/29/15	Certification and PD Training, Hamilton, NJ	0.00	99.4 r/t/m = \$30.81

k. **Solicitations**

The Board approved the Solicitation Listing for the 2014-2015 school year.

l. **6<sup>th</sup> Grade Environmental “Overnight” Trip**

The Board approved the 6<sup>th</sup> grade environmental “overnight” trip on June 8, 9, 10, 2016 to YMCA Camp Bernie, Port Murray, NJ.

m. **NJ School Jobs 15-16**

The Board approved renewal for “Unlimited Advertising” on NJSchoolJobs.com for the period of August 1, 2015 through August 1, 2016 at a cost of \$700.00.

13. **Finance (consent agenda Items a-e)**

**The Board approved the following consent agenda items being presented upon the recommendation of the Business Administrator:**

**Moved: Mrs. Melia                      Seconded: Mrs. Simons**

**Discussion: None**

**Roll Call: AYES: 5**

a. **Bills & Claims**

The Board approved the final June 30<sup>th</sup> bills, and the July 2015 bills presented for payment as per the attached Bills & Claims and hand check list, plus Cafeteria Expense in the amount of **\$40,523.25**, and to authorize the payment of bills in August to be retroactively approved in September.

b. **Board Secretary’s Report**

The Board approved accepting the Board Secretary’s Report to the Board of Education for the month ending June 30, 2015 including report of amounts appropriated, expended and transferred into or out of any item of appropriation, and to note that the report has been reconciled with PANDA, LLC Reconciliation Service.

c. **Transfers**

The Board approved transfers made in the past 30 days by the Chief School Administrator within the 2015-2016 budget. See attached.

d. **Board Secretary’s Monthly Certification**

The Board approved accepting the Board Secretary’s Monthly Certification Budgetary Line Item Status Report: Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of July 29, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

\_\_\_\_\_  
Board Secretary Date

e. **Monthly Certification Budgetary Major Account Fund Status Report**

The Board approved accepting the Monthly Certification Budgetary Major Account Fund Status Report: RESOLVED: that pursuant to N.J.A.C. 6A:23-2-11(c)4 the Board certifies that as of July 29, 2015 after review of the Board Secretary’s and monthly financial reports, in the minutes of the Board each month no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b).

14. **New Business**

15. **Communications** – Dr. Bormann thanked the staff for their support, in particular Amy Romano and Shari Feeney for their work on the schedule.

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member’s name

The Board is happy to listen to all comments, but this may not be the forum for any and all questions.

16. **Executive Session**

RECOMMENDATION:

Motion to approve the following resolution at 8:05 p.m.:

I move that the Board of Education recess to an Executive Session for consideration of issues dealing with:

- HIB discussion
- Personnel
- Student Matter
- Negotiations
- Legal Matters

Action may be taken on these items when the Board later returns to Public Session. Minutes of the Executive Session will be released to the public after the reasons for non disclosure no longer exist.

**Moved: Mrs. Beyer                      Seconded: Mrs. Melia**

**Discussion: None**

**All in Favor: AYES: 5**

17. **Roll Call upon return to public session at 9:25 p.m.**

Mrs. Beyer	Present	Dr. Jones	Present	Mrs. O’Connor	Present
Mr. Binns	8:15 pm	Mrs. MacGillis	Absent	Mrs. Simons	Present
Dr. Connors	Absent	Mrs. Melia	Present	Mrs. Swain	Absent

**Moved: Mr. Binns                      Seconded: Mrs. Simons**

**Discussion: None**

**Roll Call: AYES: 6**

18. **HIB Report**

The Board approved accepting the Harassment, Intimidation, and Bullying report for the period of June 9 – July 17, 2015.

**Moved: Mrs. Beyer**

**Seconded: Mrs. Melia**

**Discussion: None**

**Roll Call: AYES: 6**

19. **Personnel**

**Motion to approve the following consent agenda items (a-d) which are being presented upon the recommendation of the Superintendent:**

**Moved: Mr. Binns                      Seconded: Mrs. Simons**

**Discussion: None**

**Roll Call: AYES: 6**

**Appointments**

**a. Grade 4 Teacher**

The Board approved appointment of **Sharon Mikolajczyk**, as the Grade 4 Teacher for the 2015-2016 school year at Step 12 BA \$55,420 of the REA Negotiated Agreement, with benefits, pending criminal history review approval.

**b. P/T Basic Skills Leave Replacement Teacher**

The Board approved appointment of **Abbey Lemeris** as the P/T Basic Skills Leave Replacement Teacher for Meaghan Cavanaugh, for the 2015-2016 school year at Step 1 BA (.50) \$24,148 of the REA Negotiated Agreement.

**c. District Transportation Coordinator**

The Board approved appointment of **Dara Burke** as the District Transportation Coordinator at an additional salary of \$3,000, for the 2015-2016 school year.

**d. Change of Assignment**

The Board approved appointment of **Kristen Feyereisen** as the Grade 6 English Language Arts Teacher, effective September 1, 2015 for the 2015-2016 school year.

20. **Facilities and Operations**

**The Board approved the following consent agenda items (a-b) being presented upon the recommendation of the Superintendent and the Business Administrator:**

**Moved: Mrs. Simons                      Seconded: Dr. Jones**

**Discussion: None**

**Roll Call: AYES: 6**

**Negotiations**

**a. Custodial Salary Guide**

The Board approved the base salary guide for custodians agreed upon by the REA Custodial Unit and the Rumson Board of Education.

**b. Custodial Sidebar Agreement**

The Board approved the attached **Custodial Sidebar Agreement** between the REA Custodial Unit and the Rumson Board of Education.

21. **Adjournment**

Motion to adjourn the meeting at 9:45 p.m.

**Moved: Mrs. Beyer                      Seconded: Mr. Binns**

**All in Favor: AYES: 6**