



***ANTICIPATED OPENING - 2018-2019
TWO (2) RECESS COORDINATORS
Forrestdale School & Deane-Porter School***

PRIMARY FUNCTION

Maintain a safe, orderly, and pleasant atmosphere during recess coordinating and providing for the constant supervision of students.

REQUIREMENTS

NJ Teaching Certification required
Medical and Criminal History Review approval

MAJOR DUTIES & RESPONSIBILITIES

Reports to and receives assignment from the building principal.
Supervises students during recess to ensure safety & security.
Performs light housekeeping duties regarding operation of recess.
Maintains confidentiality regarding students and staff.

TERMS OF EMPLOYMENT

Monday through Friday
10:45 a.m. to 1:15 p.m.

SALARY:

As per negotiated collective bargaining agreement

APPLY:

Apply for this position at:

www.njschooljobs.com

Or

Send your Letter of interest, resume, and references to:

humanresources@rumsonschool.org

Att: Mrs. Jennifer Gibbons, Principal Forrestdale

Att: Ms. Shari Feeney, Principal Deane-Porter

May 8, 2018 to May 18, 2018